



# Boeing 787 SCMP Planning Schedules Guide

July 2023

**EXOSTAR<sup>®</sup>**

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## DOCUMENT VERSIONS

Version	Change Overview	Date	Responsible Party
1	Formatting Updates	08/01/22	Ashleigh Howell
2	Harmony Upgrade	07/07/23	Ashleigh Howell

## PLANNING SCHEDULES OVERVIEW

This guide provides information and instructions on the Planning Schedules function in the Boeing 787 SCMP application. To include how to:

- Activate/Deactivate
- Data Input
- Download/Upload
- Response
- Publish
- View

## PLANNING SCHEDULES VISIBILITY SOLUTION

The Consuming Partner publishes a Planning Schedule to indicate their requirements to the Providing Partner and Boeing.

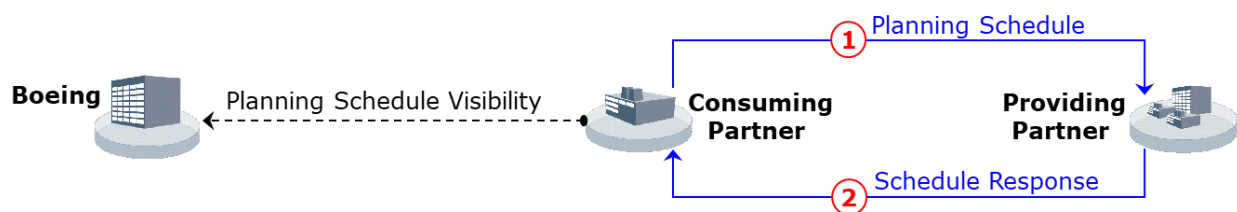
The Planning Schedule data includes part number, quantity, date needed, and delivery site.

The Providing Partner responds to the requirements with a Planning Schedule Response.

Boeing has visibility of Planning Schedules for inventory and supply planning.

The Planning Schedule has an 18-month planning horizon:

- The first six months are daily buckets.
- The second six months are weekly buckets.
- The third six months are monthly buckets.



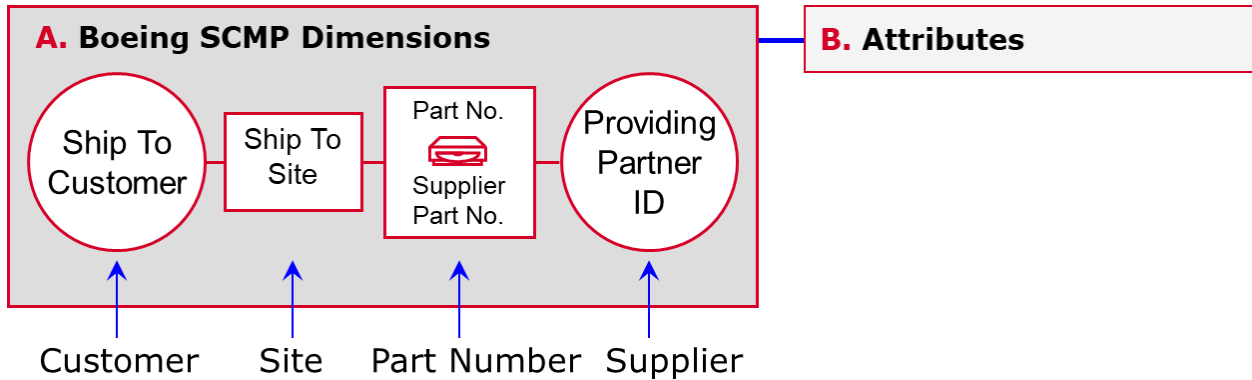
## COLLABORATION DEFINITION

Boeing 787 SCMP organizes data via Collaborations or Collabs:

- **Dimensions:** A Collaboration is described by a unique combination:
  - Customer + Site + Part Number (Customer & Supplier) + Supplier.
- **Attributes:** Represents supporting data that relates to the Collaboration.

- **Collab Attributes:** Irrespective of time, for example, Buyer or Partner address data like Number, Street, City, etc.
- **PIT Attributes:** Can change depending on time; for example, delivered quantity, past due quantity, MRP requirements, etc.

Please note, data in blue is clickable to view additional information. Use the menu to navigate to the **Supply Planning** → **Search** workflow to view an MCV page.

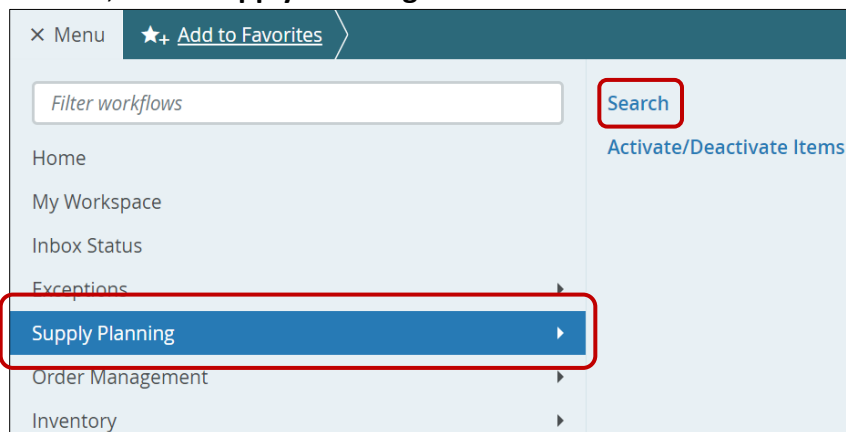


## VIEW PLANNING SCHEDULES

### View via Search

To view a planning schedule via search:

1. From the menu, select **Supply Planning** → **Search**.



2. Enter your search criteria. Click the **Search** button.

Supply Planning Search

Search

Save Search

Search Tip: Enter data values in one or more of the search fields to view all collaborations which match that criteria. Note that the search is case sensitive.

Item Number  Supplier Name

Item Description  Supplier Code

Ship To Company  Supplier MPID

Ship To Site  Contact Name

Schedule

Search Reset

3. Optionally, use the **Data Existence Filter** to only return search results for items with data in the quantity fields you select and for the date ranges you set. Click **Search**.

Available 2 Selected 0 Select All

Item Description

Ship To Company

Ship To Site

Ship To MPID

Run Date

Response Mismatch

Data Existence Filter

Planning Schedule Qty

Planning Schedule Response Qty

From MM/DD/YYYY To MM/DD/YYYY

Search Reset

- Place checkmarks next to the desired items. Click the **View** button to display the MCV page.

The screenshot shows the 'Collaboration Selector' interface. At the top, there is a navigation bar with 'Menu' and 'Add to Favorites'. Below it, the breadcrumb path is 'Supply Planning > Search > Collaboration Selector'. The main area displays a table with the following columns: 'Ship To Company', 'Ship To Site', 'Supplier Name', 'Supplier Code', and 'Item Number'. The table contains five rows. The first three rows have checkmarks in the first column, which are highlighted with a red box. The 'View' button at the bottom left is also highlighted with a red box. Other buttons include 'Save', 'Reset', 'Rollover Selected Collabs', and 'Download Selected Collabs'. The bottom right shows 'Records Per Page' set to 25.

	Ship To Company	Ship To Site	Supplier Name	Supplier Code	Item Number
<input checked="" type="checkbox"/>	Kawasaki Heavy Industries Ltd (BP7 IFT/IPST TESTING)	KW787_Site01	Albany Engineering Composites-B787	482385	431Z4122-202
<input checked="" type="checkbox"/>	Kawasaki Heavy Industries Ltd (BP7 IFT/IPST TESTING)	KW787_Site01	Albany Engineering Composites-B787	482385	431Z4122-201
<input checked="" type="checkbox"/>	Kawasaki Heavy Industries Ltd (BP7 IFT/IPST TESTING)	KW787_Site01	Albany Engineering Composites-B787	482385	431Z1103-201
<input type="checkbox"/>	Kawasaki Heavy Industries Ltd (BP7 IFT/IPST TESTING)	KW787_Site01	Albany Engineering Composites-B787	482385	431Z1102-201
<input type="checkbox"/>	Spirit AeroSystems Inc - Wichita KS TEST	Spirit_FMI	Albany Engineering Composites-B787	482385	411Z4128-103

## View Discrete or Blanket Purchase Order from Schedule

To view a Discrete or Blanket Order from the Planning Schedule:

- From the menu, select **Supply Planning** → **Search**.

The screenshot shows the application menu. The 'Supply Planning' item is highlighted with a red box. The 'Search' button is also highlighted with a red box. The menu includes options for 'Home', 'My Workspace', 'Inbox Status', 'Exceptions', 'Order Management', and 'Inventory'. A search bar with the text 'Filter workflows' and a 'Search' button are visible at the top right of the menu.



2. Enter your search criteria. Click the **Search** button.

The screenshot shows the 'Search' interface within the 'Supply Planning' module. At the top, there is a breadcrumb trail: 'Supply Planning > Search'. Below this, there is a 'Search' header with a 'Save Search' button and a settings gear icon. A search tip reads: 'Search Tip: Enter data values in one or more of the search fields to view all collaborations which match that criteria. Note that the search is case sensitive.' The search fields are arranged in two columns: Item Number, Item Description, Ship To Company, and Ship To Site on the left; and Supplier Name, Supplier Code, Supplier MPID, Contact Name, and Schedule on the right. At the bottom left, the 'Search' button is highlighted with a red box, and a 'Reset' button is located next to it.

3. Optionally, use the **Data Existence Filter** to only return search results for items with data in the quantity fields you select and for the date ranges you set. Click **Search**.

The screenshot shows the 'Data Existence Filter' dialog box. On the left, a list of search criteria is shown: Item Description, Ship To Company, Ship To Site, Ship To MPID, Run Date, and Response Mismatch. The 'Data Existence Filter' label is highlighted with a red box. The main area of the dialog shows 'Available 2' and 'Selected 0' items. Two items are listed: 'Planning Schedule Qty' and 'Planning Schedule Response Qty', both with unchecked checkboxes. These two items are highlighted with a red box. Below the list, there are 'From' and 'To' date fields with calendar icons. At the bottom, the 'Search' button is highlighted with a red box, and a 'Reset' button is located next to it.

4. Place checkmarks next to the desired items. Click the **View** button to display the MCV page.

The screenshot displays the 'Collaboration Selector' interface. At the top, there is a navigation bar with 'Menu', 'Add to Favorites', and a search icon. Below the navigation bar, the breadcrumb path is 'Supply Planning > Search > Collaboration Selector'. The main heading is 'Collaboration Selector' with a subtext 'Page 1 of 1 ; 22 Records'. A table with the following columns is shown: 'Ship To Company', 'Ship To Site', 'Supplier Name', 'Supplier Code', and 'Item Number'. The table contains five rows. The first three rows are checked, and the 'View' button is highlighted. Below the table, there are buttons for 'View', 'Save', 'Reset', 'Rollover Selected Collabs', and 'Download Selected Collabs'. The 'Records Per Page' is set to 25.

<input type="checkbox"/>	Ship To Company	Ship To Site	Supplier Name	Supplier Code	Item Number
<input checked="" type="checkbox"/>	Kawasaki Heavy Industries Ltd (BP7 IFT/IPST TESTING)	KW787_Site01	Albany Engineering Composites-B787	482385	431Z4122-202
<input checked="" type="checkbox"/>	Kawasaki Heavy Industries Ltd (BP7 IFT/IPST TESTING)	KW787_Site01	Albany Engineering Composites-B787	482385	431Z4122-201
<input checked="" type="checkbox"/>	Kawasaki Heavy Industries Ltd (BP7 IFT/IPST TESTING)	KW787_Site01	Albany Engineering Composites-B787	482385	431Z1103-201
<input type="checkbox"/>	Kawasaki Heavy Industries Ltd (BP7 IFT/IPST TESTING)	KW787_Site01	Albany Engineering Composites-B787	482385	431Z1102-201
<input type="checkbox"/>	Spirit AeroSystems Inc - Wichita KS TEST	Spirit_FMI	Albany Engineering Composites-B787	482385	411Z4128-103

- On the MCV page, scroll down and click the **Remaining Discrete PO Qty**, **Est. Remaining Blanket PO Qty** data measures, or a corresponding **PIT**, to view an associated PO without navigating off the MCV page.

**Multi-Collab View** Collabs 1 - 3 of 3

Details Planning View

4f30bf7a-7990-1000-8b18-0a1c0e080001 // Kawasaki Heavy Industries Ltd (BP7 IFT/IPST TE)

Supplier Name  
**Albany Engineering Composites-B787**

Ship To Site  
**KW787\_Site01**

Ship To Site Desc  
**\$null**

Item Number  
**431Z1103-201**

Item Description  
**DETAIL - ONE PIECE FRAME, CRN**

Supplier Item  
**431Z1103-201**

Supplier Item Description  
**DETAIL - ONE PIECE FRAME, CRN**

Supplier Code  
**482385**

PS Qty Upload Date  
--

PSR Qty Upload Date  
--

Planning Schedule Qty - Previous

Planning Schedule Response Qty - Previous

Planning Schedule Qty

Planning Schedule Response Qty

Potential Schedule Response Mismatch Qty

Shipped Qty (ASN)

Planned Shipped Qty (ASN)

Shipment (ASN) shortage with Schedule Response Qty

Goods Receipt Qty

**Remaining Discrete PO Qty**

**Est. Remaining Blanket PO Qty**

- Select the hyperlinked **Purchase Order** to view.

**Blanket/Discrete PO Schedules** Page 1 of 1; 2 Records

<input type="checkbox"/>	Purchase Order	PO Line	Item Number	Item Description	Original Qty	Modified Qty	Shipped Qty	UOM	Schedule Date	Date C
<input type="checkbox"/>	628000213527	0002	431Z1103-201	DETAIL - ONE PIECE FRAME, CRN	14	14	0	Each	12/31/2019	
<input type="checkbox"/>	628000213577	0002	431Z1103-201	DETAIL - ONE PIECE FRAME, CRN	14	14	1	Each	04/04/2019	

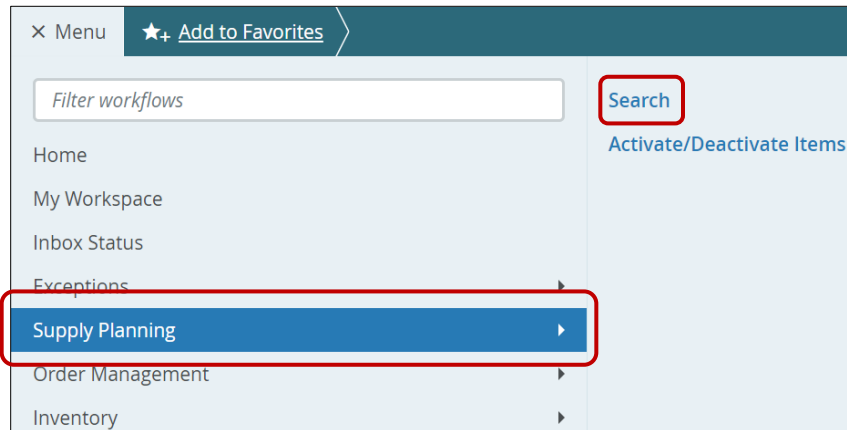
Download Selected Items View History

Records per page 20

## View Reverse Logistics PO from Schedule

To view a Reverse Logistics PO from the Planning Schedule:

1. From the menu, select **Supply Planning** → **Search**.



2. Enter your search criteria. Click the **Search** button.

A screenshot of the search interface. The breadcrumb trail shows 'Supply Planning' and 'Search'. The search page has a 'Search' button and a 'Save Search' button. Below the search bar is a search tip: 'Search Tip: Enter data values in one or more of the search fields to view all collaborations which match that criteria. Note that the search is case sensitive.' There are eight search fields: Item Number, Item Description, Ship To Company, Ship To Site, Supplier Name, Supplier Code, Supplier MPID, Contact Name, and Schedule. The 'Search' button is highlighted with a red box.

- Optionally, use the **Data Existence Filter** to only return search results for items with data in the quantity fields you select and for the date ranges you set. Click **Search**.

- Place checkmarks next to the desired items. Click the **View** button to display the MCV page.

	Ship To Company	Ship To Site	Supplier Name	Supplier Code	Item Number
<input checked="" type="checkbox"/>	Kawasaki Heavy Industries Ltd (BP7 IFT/IPST TESTING)	KW787_Site01	Albany Engineering Composites-B787	482385	431Z4122-202
<input checked="" type="checkbox"/>	Kawasaki Heavy Industries Ltd (BP7 IFT/IPST TESTING)	KW787_Site01	Albany Engineering Composites-B787	482385	431Z4122-201
<input checked="" type="checkbox"/>	Kawasaki Heavy Industries Ltd (BP7 IFT/IPST TESTING)	KW787_Site01	Albany Engineering Composites-B787	482385	431Z1103-201
<input type="checkbox"/>	Kawasaki Heavy Industries Ltd (BP7 IFT/IPST TESTING)	KW787_Site01	Albany Engineering Composites-B787	482385	431Z1102-201
<input type="checkbox"/>	Spirit AeroSystems Inc - Wichita KS TEST	Spirit_FMI	Albany Engineering Composites-B787	482385	411Z4128-103

- On the MCV page, click the **Reverse Logistics PO Replacement Qty** data measure, or a corresponding **PIT**, to view an associated Reverse Logistics PO without navigating off the MCV page.

The screenshot shows the 'Multi-Collab View' interface with a list of data measures. The 'Reverse Logistics PO Replacement Qty' measure is highlighted with a red box. The interface includes a header with 'Collabs 1 - 3 of 3' and a list of measures such as 'Planning Schedule Qty - Previous', 'Planning Schedule Response Qty - Previous', 'Planning Schedule Qty', 'Planning Schedule Response Qty', 'Potential Schedule Response Mismatch Qty', 'Shipped Qty (ASN)', 'Planned Shipped Qty (ASN)', 'Shipment (ASN) shortage with Schedule Response Qty', 'Goods Receipt Qty', 'Remaining Discrete PO Qty', 'Est. Remaining Blanket PO Qty', 'Reverse Logistics PO Replacement Qty', 'Exception - Missing Planning Schedule', and 'Exception - No Plan Response'.

- Select the hyperlinked **Purchase Order** to view.

**NOTE:** If there are not any associated Purchase Orders, the following message displays:

The screenshot shows a message box titled 'Reverse Logistics PO Schedules'. The message text is 'No Purchase Order Schedule(s) found.' and there is a close button (X) in the top right corner.

## PLANNING SCHEDULE INPUT – CONSUMING PARTNERS / BOEING SUPER BUYERS

### Input Data via Time Buckets

To input Planning Schedule data via time buckets:

- Navigate to an MCV page. Scroll to the right to view **Time Buckets** in the **Planning Schedule Qty** line item.

2. Enter data into the appropriate time buckets. Click the **Update** button.

The screenshot shows the 'Multi-Collab View' interface for a collaboration with ID 4f30bf7a-7990-1000-8b18-0a1c0e080001. The 'Supplier Name' is Albany Engineering Composites-B787. The 'Item Number' is 431Z1103-201. The 'Item Description' is 'DETAIL - ONE PIECE FRAME, CRN'. The 'Supplier Item' is 431Z1103-201. The 'Planning View' table shows columns for dates from 06/16/23 to 06/20/23 and a 'Total' column. The 'Planning Schedule Qty' row is highlighted, and the 'Update' button is circled in red.

## Input Data via Data Measure

To input Planning Schedule data via Data Measure:

1. Click the **Planning Schedule Qty** data measure name.

This screenshot is identical to the previous one, but the 'Update' button is no longer circled. The 'Planning Schedule Qty' data measure name is circled in red, indicating it has been selected for data entry.

2. In the **Quantity** column, enter the desired value.

3. Optionally, scroll over and enter a **Receiver Reference Number**.

**NOTE:** When the Consuming Partner enters a Receiver Reference Number, the Providing Partner must use it in the Shipment data.

4. Click the **Save** button.

**PIT Info**

Collaboration Information

Supplier MPID: ea9e39bc-7bd9-4e7e-86e4-d0677f8415a5  
Supplier Name: Albany Engineering Composites-B787  
Ship To Company: Kawasaki Heavy Industries Ltd (BP7 IFT/IPST TESTING)  
Ship To Site: KW787\_Site01

**PIT Detail** Page 1 of 1 ; 1 Records

Id	PIT Date*	Quantity*	Last Modified Date	Mfg Line #	Period Type	Receiver Reference #
1686960000000_	06/17/2023	50	06/16/2023 16:10:24			

+ Add Row

Close Reset Delete **Save** > < Go To Page Jump

5. Click the **OK** button to acknowledge the changes.

**WARNING**

Click OK to refresh the collaboration view

Cancel **OK**

## PIT Info and Detail Page

This information is for **Consuming Partners** and **Provider Partners ONLY**. To add a row of PIT Info:

1. On the **PIT Info** screen, click **+ Add Row**.

**PIT Detail** Page 1 of 1 ; 1 Records

Id	PIT Date*	Quantity*	Last Modified Date	Mfg Line #	Period Type	Receiver Reference #
1686960000000_	06/17/2023	50	06/16/2023 16:10:24			

+ Add Row

Close Reset Delete Save > < Go To Page Jump

2. Input desired data in the fields provided.

**NOTE:** Scroll to the right for additional fields.



3. **Data Existence Filter** changes which field has data populated so it is on the list.
4. **Reset** returns values back to original, until the **Submit** button is clicked.
5. **Delete** removes the selected row.
6. Once complete, click the **Save** button to send to Boeing.

**PIT Detail** Page 1 of 1 ; 1 Records

Data Existence Filter: Planning Schedule Qty

<input type="checkbox"/>	Id	PIT Date*	Quantity*	Last Modified Date	Mfg Line #	Period Type	Receiver Reference #
<input type="checkbox"/>	16869600000000_	06/17/2...	150	06/16/2023 16:21:25			
<input type="checkbox"/>	Auto ID	MM/DD/YY...					

+ Add Row

Close Reset Delete Save

Go To Page Jump

Records Per Page 50

To copy PITs:

1. From the menu, select **Supply Planning** → **Search**.

Menu Add to Favorites

Filter workflows Search

Home Activate/Deactivate Items

My Workspace

Inbox Status

Exceptions

**Supply Planning**

Order Management

Inventory

2. Enter your filter or search criteria. Click **Search**.

Supply Planning Search

Search Save Search

Search Tip: Enter data values in one or more of the search fields to view all collaborations which match that criteria. Note that the search is case sensitive.

Item Number Supplier Name

Item Description Supplier Code

Ship To Company Supplier MPID

Ship To Site Contact Name

Schedule

Search Reset

- Place checkmarks next to the desired line items. Select **Copy PITs** from the drop-down menu next to the **View** button.

The screenshot shows the 'Collaboration Selector' interface. At the top, there is a breadcrumb trail: 'Supply Planning > Search > Collaboration Selector'. Below this, the title 'Collaboration Selector' is followed by 'Page 1 of 1 ; 22 Records'. A table with columns 'Ship To Company', 'Ship To Site', 'Supplier Name', 'Supplier Code', and 'Item Number' is displayed. The second row is selected, and a dropdown menu is open over the 'View' button, with 'Copy PITs' highlighted. Other options in the menu include 'Multi-Collab View' and 'Summary'. At the bottom of the interface, there are buttons for 'View', 'Save', 'Reset', 'Rollover Selected Collabs', and 'Download Selected Collabs', along with a 'Records Per Page' dropdown set to 25.

	Ship To Company	Ship To Site	Supplier Name	Supplier Code	Item Number
<input type="checkbox"/>	Kawasaki Heavy Industries Ltd (BP7 IFT/IPST TESTING)	KW787_Site01	Albany Engineering Composites-B787	482385	431Z4122-202
<input checked="" type="checkbox"/>	Kawasaki Heavy Industries Ltd (BP7 IFT/IPST TESTING)	KW787_Site01	Albany Engineering Composites-B787	482385	431Z4122-201
<input type="checkbox"/>	Kawasaki Heavy Industries Ltd (BP7 IFT/IPST TESTING)	KW787_Site01	Albany Engineering Composites-B787	482385	431Z1103-201
<input checked="" type="checkbox"/>	Kawasaki Heavy Industries Ltd (BP7 IFT/IPST TESTING)	KW787_Site01	Albany Engineering Composites-B787	482385	431Z1102-201
<input type="checkbox"/>	Systems Inc - Wichita KS TEST	Spirit_FMI	Albany Engineering Composites-B787	482385	411Z4128-103

- Set the desired **Start Date** and **End Date**.

**NOTE:** The **Start Date** cannot be a past date. Changes cannot be made to past dates.

- From the **Source** pull down menu, choose **Planning Schedule Qty** or other appropriate **Data Measure** you wish to copy.
- In the **Target** list, click the **Planning Schedule Response Qty** or other appropriate **Data Measure** to which the data will be copied.

**IMPORTANT!** When you select from the Target drop-down, the selection displays in yellow and does not populate in the blue bubble as it should. To populate the Target Selection, click into the Source or Date fields.

- Click the checkbox next to **Copy Attributes** if you would also like to copy data measure attributes (e.g., Receiver Reference #, Mfg Line #).

8. Click the **Copy** button.

Home > Supply Planning > Search > Collaboration Selector > Collaboration View

Start Date: 06/02/2023      End Date: 12/13/2023

Source: Planning Schedule Qty - Previous

Target:

Copy Attributes

**Copy**

**NOTE:** A confirmation message displays.

**i** PIT's in the following date range ( 05/31/2023 to 11/27/2023 ) copied successfully **x**

9. Click either **Multi-Collab View** or **Collaboration Selector** in the **History Path**.

**NOTE:** Your choice will depend on where you started the Copy PITs process.

Home > Supply Planning > Search > **Collaboration Selector** > Collaboration View

Start Date: 06/02/2023      End Date: 12/13/2023

10. If you did not return to the MCV page, change the **Go** to dropdown back to **Multi-Collab View**, and click the **View** button.

Collaboration Selector Page 1 of 1 ; 22 Records

	Ship To Company	Ship To Site	Supplier Name	Supplier Code	Item Number
<input type="checkbox"/>	Kawasaki Heavy Industries Ltd (BP7 IFT/IPST TESTING)	KW787_Site01	Albany Engineering Composites-B787	482385	431Z4122-202
<input checked="" type="checkbox"/>	Kawasaki Heavy Industries Ltd (BP7 IFT/IPST TESTING)	KW787_Site01	Albany Engineering Composites-B787	482385	431Z4122-201
<input type="checkbox"/>	Kawasaki Heavy Industries Ltd (BP7 IFT/IPST TESTING)	KW787_Site01	Albany Engineering Composites-B787	482385	431Z1103-201
<input checked="" type="checkbox"/>	Kawasaki Heavy Industries Ltd (BP7 IFT/IPST TESTING)	KW787_Site01	Albany Engineering Composites-B787	482385	431Z1102-201
<input type="checkbox"/>	Systems Inc - Wichita KS TEST	Spirit_FMI	Albany Engineering Composites-B787	482385	411Z4128-103

Buttons: View, Save, Reset, Rollover Selected Collabs, Download Selected Collabs. Records Per Page: 25

**NOTE:** For the specified date range, the data in the **Source** line was copied to the **Target** line.

Multi-Collab View Collabs 1 - 2 of 2

Details	Planning View	Default - 06/02/2023 -- 12/13/2023	Total
4f30bf7a-7990-1000-8b18-0a1c0e080001	// Kawasaki Heavy Industries Ltd (BP7 IFT/IPST TESTING) // ea9e39bc-7bd9-4e7e-86e4-d0677f8415a5	06/16/23 06/17/23 06/18/23 06/19/23 06/20/23 06/21/23	
Supplier Name	Planning Schedule Qty - Previous		0

## DOWNLOAD PLANNING SCHEDULES

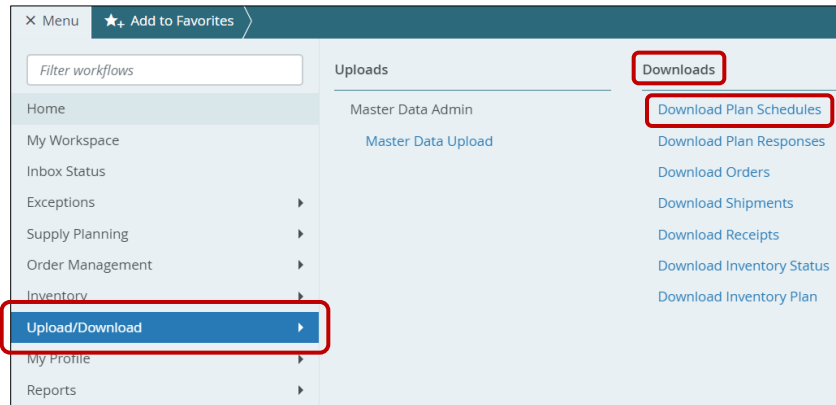
There are multiple ways to download Planning Schedules in the 787 SCMP application:

- Planning Schedule Download (Excel Format with 5000 record limit)
- Planning Schedule Download (Flat File Format)
- Planning Schedule UI Export

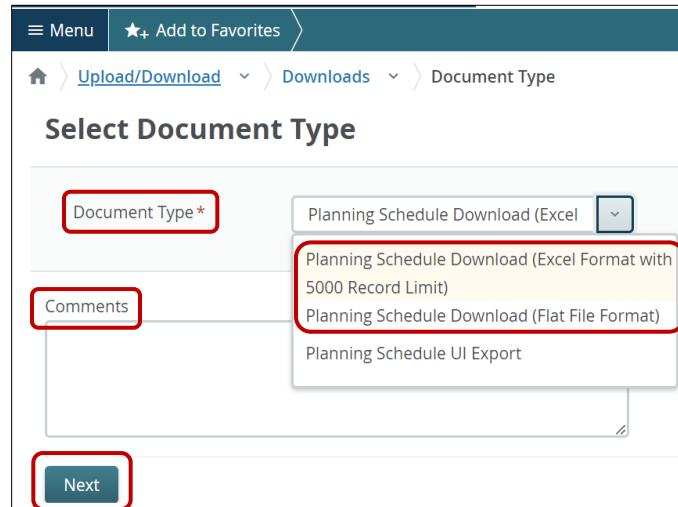
[Planning Schedule Download \(Excel Format with 5000 Record Limit\) or Flat File Format](#)

To download a Planning Schedule in Excel format with a 5000-record limit OR in a Flat File format:

1. From the menu, select **Upload/Download** → **Downloads** → **Download Plan Schedules**.



2. Select **Planning Schedule Download (Excel Format with 5000 Record Limit)** or **Planning Schedule Download (Flat File Format)** from the **Document Type** drop-down menu.
  3. Optionally, enter a **Comment** to reference your download. Click the **Next** button.
- NOTE:** For example, if you execute multiple downloads, entering "Item 123", then "Item 789", will help you to differentiate your downloads.



4. Select the **Start Date** and **End Date**. Click the **Next** button.

The screenshot shows the 'File Download' interface. At the top, there is a navigation bar with 'Menu' and 'Add to Favorites'. Below it, a breadcrumb trail reads 'Upload/Download > Downloads > Document Type > Download Filter'. The main heading is 'File Download', followed by the instruction 'Select the appropriate filters and click next to continue.' Under the 'Timeline Setting' section, there is a 'Timeline Date Range' label. To its right, two date input fields are shown: 'Start Date \*' with the value '06/13/2023' and 'End Date \*' with the value '12/24/2023'. Both date fields and the 'Next' button below them are enclosed in red rectangular boxes.

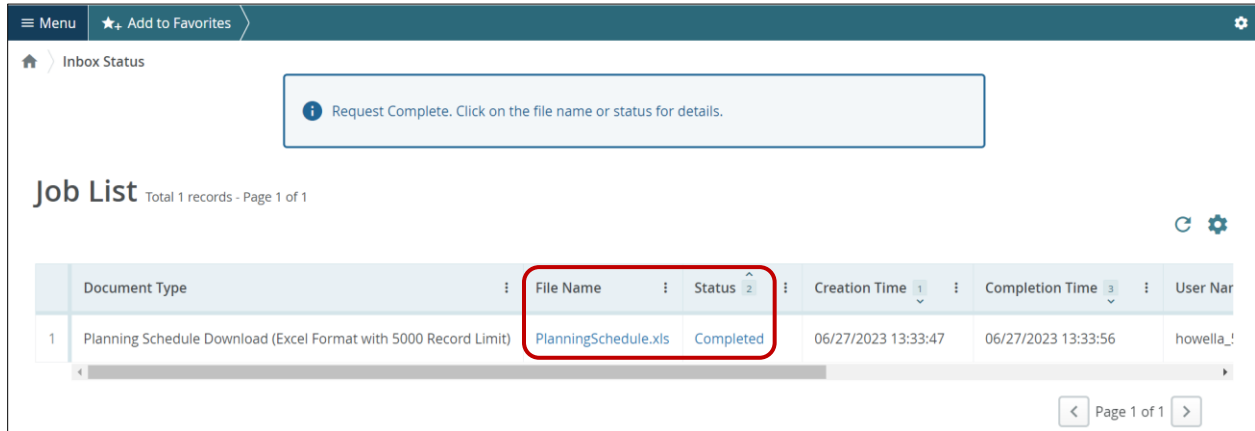
**NOTE:** If you use a date range less than the entire Planning Schedule horizon, when you upload your changes, Planning Schedule data outside your selected date range is purged.

5. Input desired search criteria. Click **Search**.

The screenshot shows the 'Search' interface. At the top, there is a navigation bar with 'Menu' and 'Add to Favorites'. Below it, a breadcrumb trail reads 'Upload/Download > Downloads > Document Type > Download Filter > Select Collabs'. The main heading is 'Search', with a 'Save Search' button and a settings gear icon to its right. Below the heading, there is a search tip: 'Search Tip: Enter data values in one or more of the search fields to view all collaborations which match that criteria. Note that the search is case sensitive.' The search criteria are organized into two columns of input fields: 'Supplier MPID', 'Ship To MPID', 'Item Number', 'Ship To Site', and 'Supplier Code' on the left; and 'Supplier Name', 'Ship To Company', 'Item Description', 'Ship To Site Desc', and 'Schedule Change' on the right. At the bottom left, there is a 'Search' button and a 'Reset' button. The 'Search' button is highlighted with a red rectangular box.

6. The **Job List** page displays the status of your download. Once **Completed**, click the **File Name** to open.

**NOTE:** If there are errors in the download process, the status displays red. Click the status to view the errors.



The screenshot shows the 'Job List' page with a table of download records. A red box highlights the 'File Name' and 'Status' columns for the first record.

Document Type	File Name	Status	Creation Time	Completion Time	User Name
Planning Schedule Download (Excel Format with 5000 Record Limit)	PlanningSchedule.xls	Completed	06/27/2023 13:33:47	06/27/2023 13:33:56	howella_!

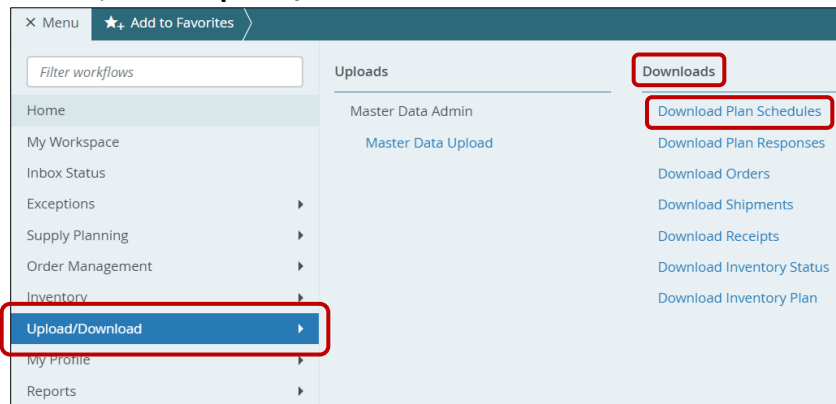
## Planning Schedule UI Export

The Planning Schedule UI Export option allows Consuming Partners to pre-define search criteria using a Default Export selection or a My Favorite Templates selection.

## Default Export

To complete the Default Export option:

1. From the menu, select **Upload/Download** → **Downloads** → **Download Plan Schedules**.



2. Select **Planning Schedule UI Export** from the **Document Type** drop-down menu to display a **Download Settings** drop-down menu. **Default Export** is automatically selected.
3. Optionally, include **Comments**. Click **Next**.

**NOTE:** For example, if you execute multiple downloads, entering “Item 123”, then “Item 789”, will help you to differentiate your downloads.

Menu Add to Favorites

Upload/Download Downloads Document Type

Select Document Type

Document Type\* Planning Schedule UI Export

Download Settings Default Export

Comments

Next

4. Input desired search criteria. Click **Search**.

Menu Add to Favorites

Upload/Download Downloads Document Type Download Filter Select Collabs

Search Save Search

Search Tip: Enter data values in one or more of the search fields to view all collaborations which match that criteria. Note that the search is case sensitive.

Supplier MPID Supplier Name

Ship To MPID Ship To Company

Item Number Item Description

Ship To Site Ship To Site Desc

Supplier Code Schedule Change

Search Reset

5. The **Job List** page displays the status of your download. Once **Completed**, click the **File Name** to open.



**NOTE:** If there are errors in the download process, the status displays red. Click the status to view the errors.

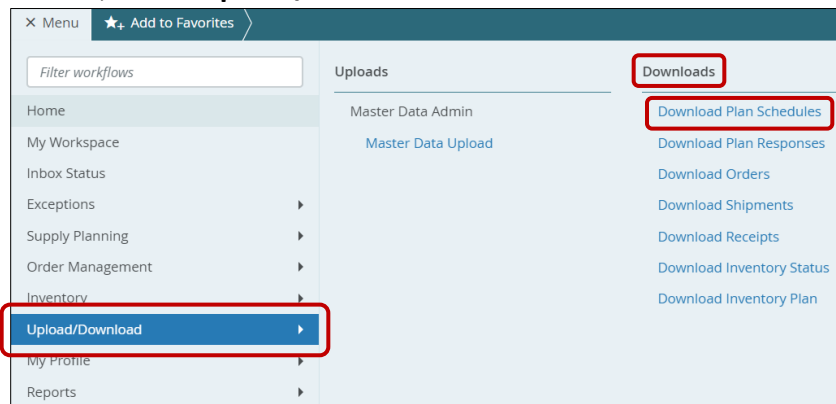
Document Type	File Name	Status	Creation Time	Completion Time	User Name
Planning Schedule Download (Excel Format with 5000 Record Limit)	PlanningSchedule.xls	Completed	06/27/2023 13:33:47	06/27/2023 13:33:56	howella_!

## My Favorite Templates

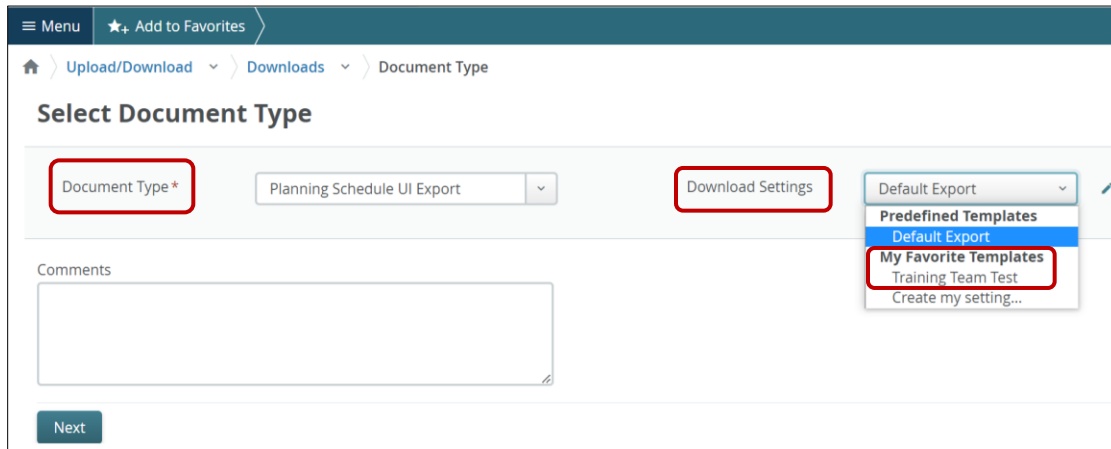
This option allows you to create saved templates to complete your search and download. Because you do not get a preview of what is to be downloaded, we recommend you Save a Planning Schedule Filter prior to executing a download. When you perform the download, apply the saved filter to ensure you download exactly the right information.

To complete a Planning Schedule UI Export:

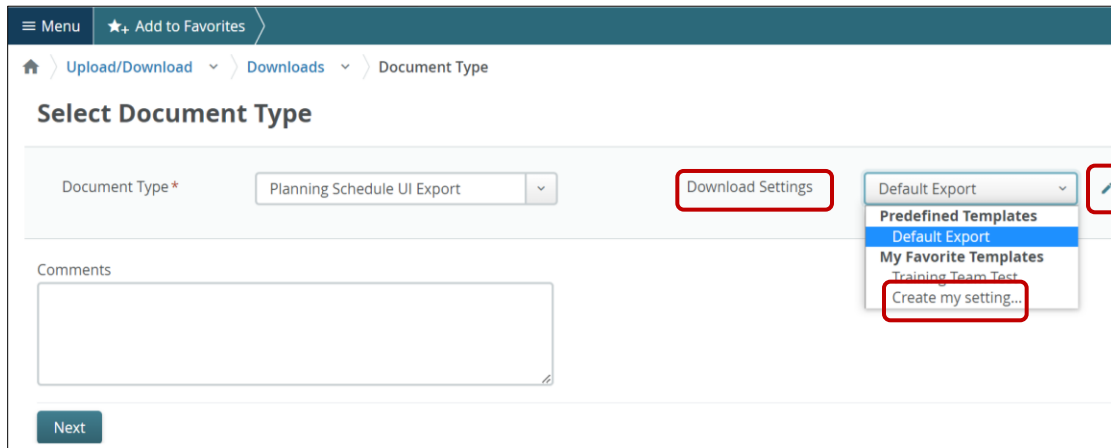
1. From the menu, select **Upload/Download** → **Downloads** → **Download Plan Schedules**.



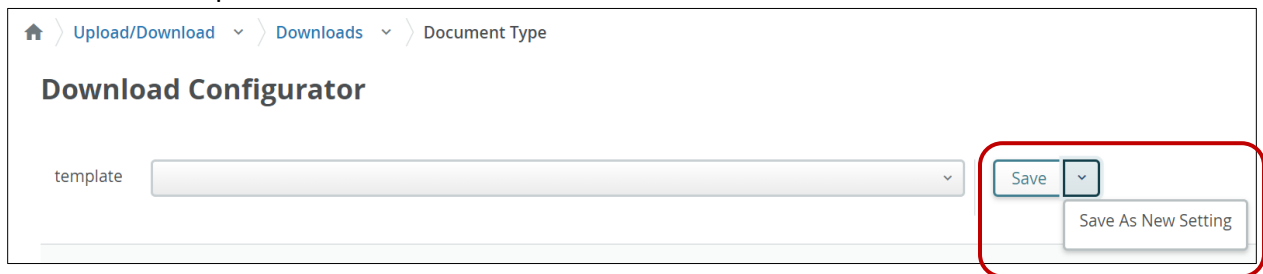
2. Select **Planning Schedule UI Export** from the **Document Type** drop-down menu to display a **Download Settings** drop-down menu. Select from an existing **My Favorite Templates** and skip down to Step 10.



3. To create a new template, select **Create my setting...** from the **Download Settings** drop-down, or select the **Edit** icon to open the **Download Configurator** screen.



4. On the **Download Configurator** screen, click the **Save** button to save changes to an existing template, or select **Save As New Setting** from the **Save** drop-down to create a new template.



5. Name the new template.

**NOTE:** You must complete the configurator sections prior to clicking the **Save** button.

The screenshot shows the 'Download Configurator' interface. At the top, there is a breadcrumb trail: 'Upload/Download > Downloads > Document Type'. Below this, the title 'Download Configurator' is displayed. A text input field labeled 'Save Template Setting As' contains the text 'Training Team Test 2'. To the right of this field are two buttons: 'Save' and 'Cancel'. The entire input field and buttons area are highlighted with a red rectangular box.

6. In the **Columns and Sorting** section, place checkmarks next to desired **Available Fields** and use the arrow buttons to move them into the **Download Fields** and **Sort Order** sections.

**NOTE:** The double arrow buttons move ALL fields left or right.

The screenshot shows the 'Columns And Sorting' section. It features three main panels: 'Available Fields', 'Download Fields', and 'Sort Order'. The 'Available Fields' panel contains a list of fields with checkboxes: 'Additional Info', 'Buyer Account', 'City', 'City1', 'City2', 'Contact Name', 'Contact Number', 'Country', 'Country1', and 'Currency'. The 'Download Fields' and 'Sort Order' panels are currently empty. Between the 'Available Fields' and 'Download Fields' panels, there are four arrow buttons: '>', '<', '>>', and '<<'. Between the 'Download Fields' and 'Sort Order' panels, there are four arrow buttons: '^', 'v', '>', and '<'. On the far right of the 'Sort Order' panel, there are two arrow buttons: '^' and 'v'. Red boxes highlight the 'Available Fields' header, the double arrow buttons between the first two panels, the double arrow buttons between the second and third panels, and the up/down arrow buttons on the right side of the 'Sort Order' panel.

7. Follow the same process for the **Data Measures** section.

**NOTE:** The double arrow buttons move ALL fields left or right.

The screenshot shows the 'Data Measures' section. It features two main panels: 'Available Data Measures' and 'Data Measures'. The 'Available Data Measures' panel contains a list of measures with checkboxes: 'Planning Schedule Qty' and 'Planning Schedule Qty - Previous'. The 'Data Measures' panel is currently empty. Between the 'Available Data Measures' and 'Data Measures' panels, there are four arrow buttons: '>', '<', '>>', and '<<'. On the far right of the 'Data Measures' panel, there are two arrow buttons: '^' and 'v'. Red boxes highlight the 'Available Data Measures' header, the double arrow buttons between the two panels, and the up/down arrow buttons on the right side of the 'Data Measures' panel.

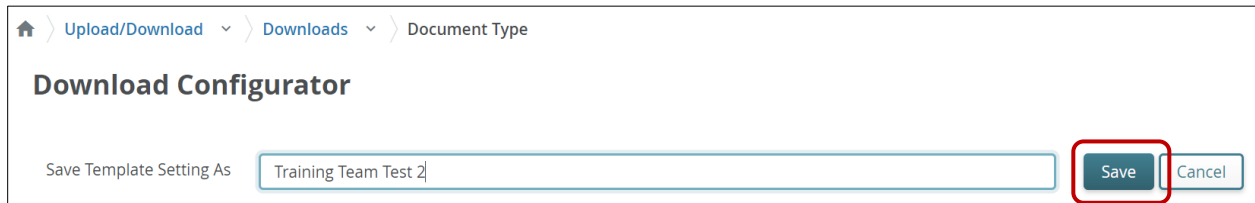
8. Make the desired selections in the **Timeline Settings** section.



The screenshot shows a dialog box titled "Timeline Settings". It contains four input fields: "Relative Start Days (e.g. -1)", "Relative End Days (e.g. 1)", "Based On" (a dropdown menu currently set to "Current Day"), and "Timeline Patterns" (a dropdown menu). A "Close" button is located at the bottom left of the dialog.

**NOTE:** If you click **Close**, your selections **ARE NOT** saved.

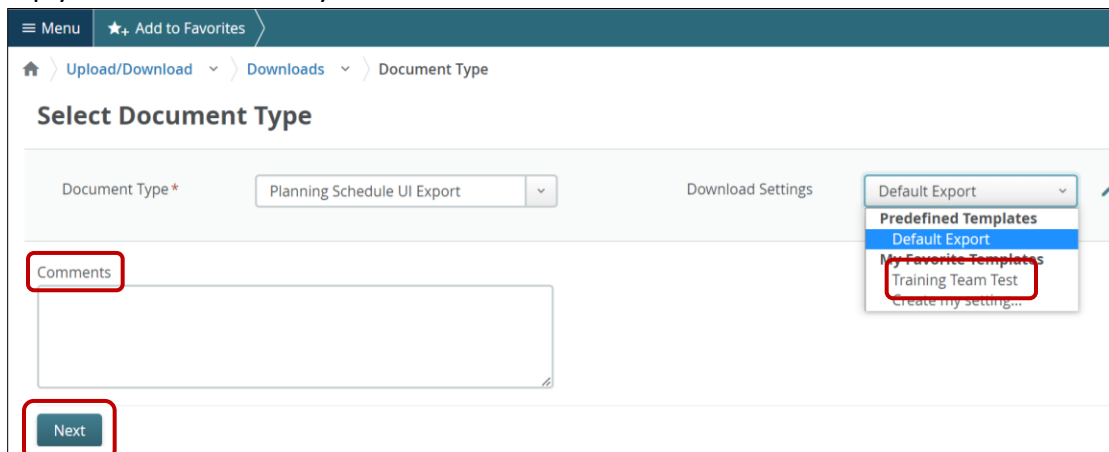
9. Scroll back to the top. Click **Save**.



The screenshot shows the "Download Configurator" form. At the top, there is a breadcrumb trail: "Upload/Download > Downloads > Document Type". Below this, the title "Download Configurator" is displayed. The form includes a text input field labeled "Save Template Setting As" containing the text "Training Team Test 2". To the right of this field are two buttons: "Save" and "Cancel". The "Save" button is highlighted with a red box.

10. Select your template from the drop-down menu. Enter optional download **Comments**. Click **Next**.

**NOTE:** For example, if you execute multiple downloads, entering "Item 123", then "Item 789", will help you to differentiate your downloads.



The screenshot shows the "Select Document Type" form. At the top, there is a breadcrumb trail: "Upload/Download > Downloads > Document Type". Below this, the title "Select Document Type" is displayed. The form includes a dropdown menu labeled "Document Type\*" currently set to "Planning Schedule UI Export". To the right of this menu is a "Download Settings" section with a dropdown menu currently set to "Default Export". Below these elements is a text input field labeled "Comments". At the bottom of the form is a "Next" button. The "Comments" field and the "Next" button are highlighted with red boxes. The "Download Settings" dropdown menu is also open, showing a list of options: "Default Export", "Predefined Templates", "My Favorite Templates", "Training Team Test", and "Create My Setting...". The "Training Team Test" option is highlighted with a red box.

## 11. Enter desired search criteria or select from the **Saved Searches**. Click **Search**.

Search

Search Tip: Enter data values in one or more of the search fields to view all collaborations which match that criteria. Note that the search is case sensitive.

Supplier MPID  Supplier Name

Ship To MPID  Ship To Company

Item Number  Item Description

Ship To Site  Ship To Site Desc

Supplier Code  Schedule Change

Search Reset

## 12. The **Job List** page displays the status of your download. Once **Completed**, click the **File Name** to open.

**NOTE:** If there are errors in the download process, the status displays red. Click the status to view the errors.

Inbox Status

Acknowledgement - Request Successfully Issued

Job List Total 1 records - Page 1 of 1

Document Type	File Name	Status	Creation Time	Completion Time	User Name
Planning Schedule UI Export	PlanningScheduleUIExport.xls	Queued	06/27/2023 19:10:08		howella_5272@securepass.exostartest.c

Page 1 of 1

## DOWNLOAD PLAN RESPONSES

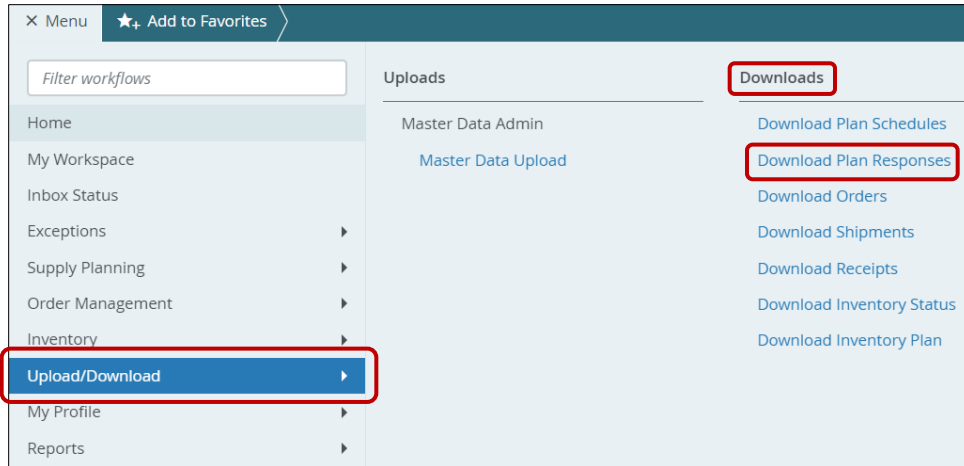
There are multiple ways for Providing Partners to download Planning Schedule Responses in the 787 SCMP application:

- Planning Schedule Response Download (Excel Format with 5000 record limit)
- Planning Schedule Response Download (Flat File Format)
- Planning Schedule Response UI Export

## Planning Schedule Response Download (Excel Format with 5000 Record Limit) or Flat File Format

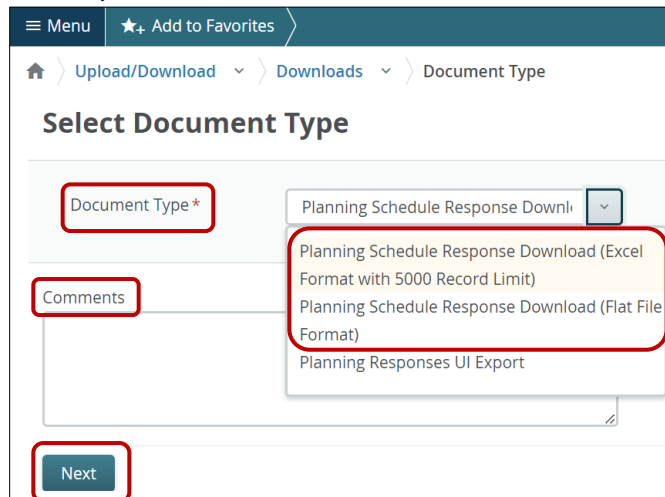
To download a Planning Schedule Response in Excel format with a 5000-record limit OR in a Flat File format:

1. From the menu, select **Upload/Download** → **Downloads** → **Download Plan Responses**.



2. Select **Planning Schedule Response Download (Excel Format with 5000 Record Limit)** or **Planning Schedule Response Download (Flat File Format)** from the **Document Type** drop-down menu.
3. Optionally, enter a **Comment** to reference your download. Click the **Next** button.

**NOTE:** For example, if you execute multiple downloads, entering “Item 123”, then “Item 789”, will help you to differentiate your downloads.



4. Select the **Start Date** and **End Date**. Click **Next**.

The screenshot shows a web interface for file downloads. At the top, there are navigation tabs: 'Upload/Download', 'Downloads', 'Document Type', and 'Download Filter'. Below this is the 'File Download' section with the instruction 'Select the appropriate filters and click next to continue.' Underneath is the 'Timeline Setting' section, which contains a 'Timeline Date Range' field. This field is divided into 'Start Date \*' and 'End Date \*' sub-fields, both of which have the date '05/05/2023' entered. At the bottom of the 'Timeline Setting' section, there is a 'Next' button, which is highlighted with a red rectangular box.

5. Input desired search criteria. Click **Search**.

The screenshot shows a search interface. At the top, there are navigation tabs: 'Upload/Download', 'Downloads', 'Document Type', 'Download Filter', and 'Select Collabs'. Below this is the 'Search' section, which includes a 'Save Search' button and a settings gear icon. A search tip reads: 'Search Tip: Enter data values in one or more of the search fields to view all collaborations which match that criteria. Note that the search is case sensitive.' Below the tip are ten search fields arranged in two columns: 'Supplier MPID', 'Ship To MPID', 'Item Number', 'Ship To Site', 'Supplier Code', 'Supplier Name', 'Ship To Company', 'Item Description', 'Ship To Site Desc', and 'Schedule Change'. At the bottom of the search fields, there is a 'Search' button (highlighted with a red box) and a 'Reset' button.

6. The **Job List** page displays the status of your download. Once **Completed**, click the **File Name** to open.

**NOTE:** If there are errors in the download process, the status displays red. Click the status to view the errors.

The screenshot shows the 'Inbox Status' page with a notification: 'Request Complete. Click on the file name or status for details.' Below is a 'Job List' table with the following data:

Document Type	File Name	Status	Creation Time	Completion Time
1 Planning Schedule Response Download (Excel Format with 5000 Record Limit)	PlanningScheduleRes.xls	Completed	06/27/2023 21:04:06	06/27/2023 21:04:12

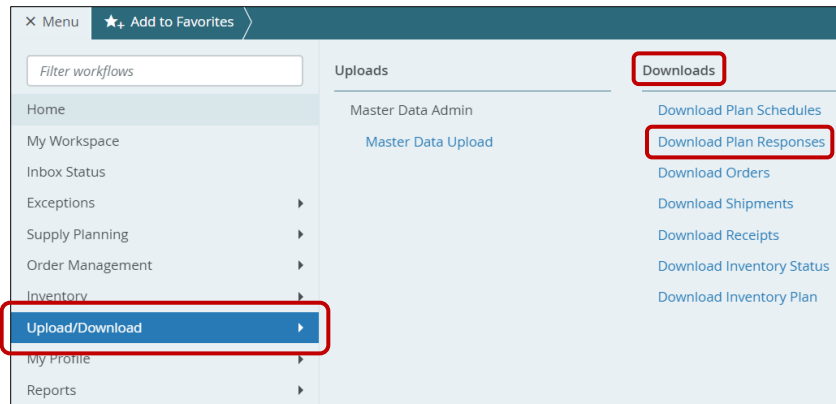
## Planning Schedule Response UI Export

The Planning Responses UI Export option allows Providing Partners to pre-define search criteria using a Default Export selection or a My Favorite Templates selection.

### Default Export

To complete the Default Export option:

1. From the menu, select **Upload/Download** → **Downloads** → **Download Plan Responses**.



2. Select **Planning Responses UI Export** from the **Document Type** drop-down menu to display a **Download Settings** drop-down menu. **Default Export** is automatically selected.
3. Optionally, include **Comments**. Click **Next**.



**NOTE:** For example, if you execute multiple downloads, entering “Item 123”, then “Item 789”, will help you to differentiate your downloads.

Menu Add to Favorites

Upload/Download Downloads Document Type

### Select Document Type

Document Type\* Planning Responses UI Export

Download Settings Default Export

Comments

Next

#### 4. Input desired search criteria. Click **Search**.

Menu Add to Favorites

Upload/Download Downloads Document Type Download Filter Select Collabs

### Search

Save Search

Search Tip: Enter data values in one or more of the search fields to view all collaborations which match that criteria. Note that the search is case sensitive.

Supplier MPID Supplier Name

Ship To MPID Ship To Company

Item Number Item Description

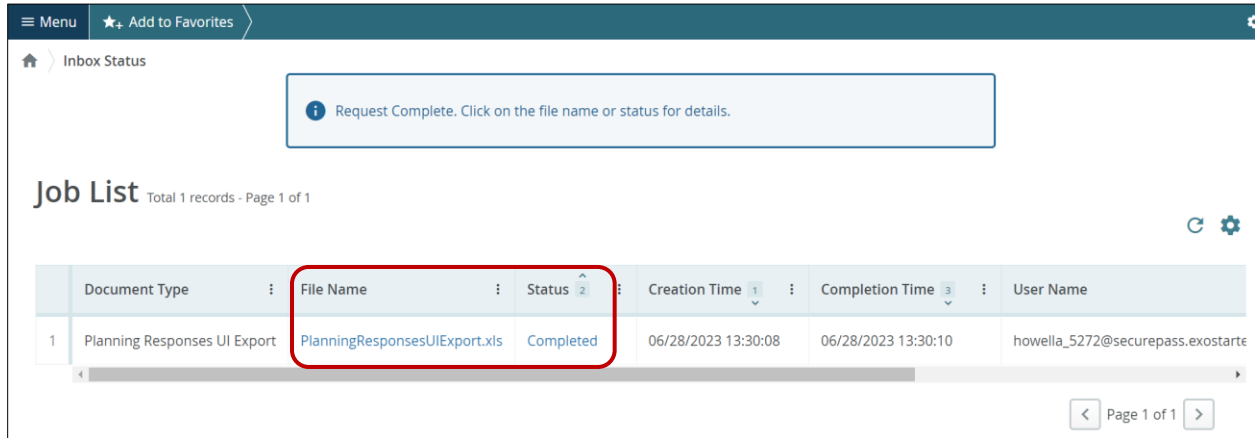
Ship To Site Ship To Site Desc

Supplier Code Schedule Change

Search Reset

5. The **Job List** page displays the status of your download. Once **Completed**, click the **File Name** to open.

**NOTE:** If there are errors in the download process, the status displays red. Click the status to view the errors.



The screenshot shows the 'Job List' page with a table containing one record. A red box highlights the 'File Name' and 'Status' columns for the first row.

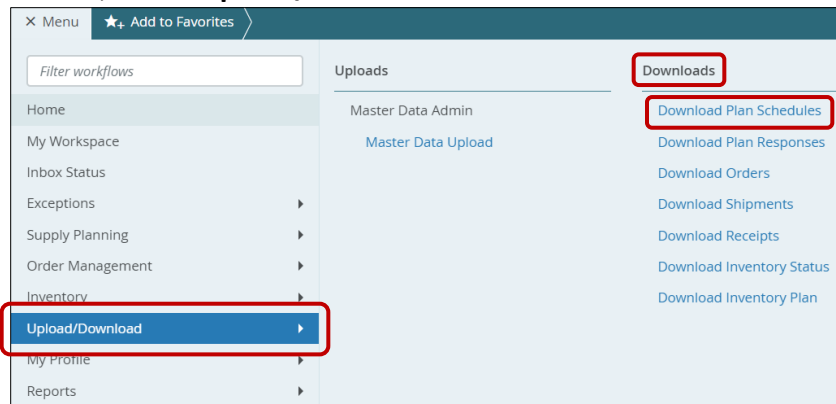
Document Type	File Name	Status	Creation Time	Completion Time	User Name
1	Planning Responses UI Export	Completed	06/28/2023 13:30:08	06/28/2023 13:30:10	howella_5272@securepass.exostar

## My Favorite Templates

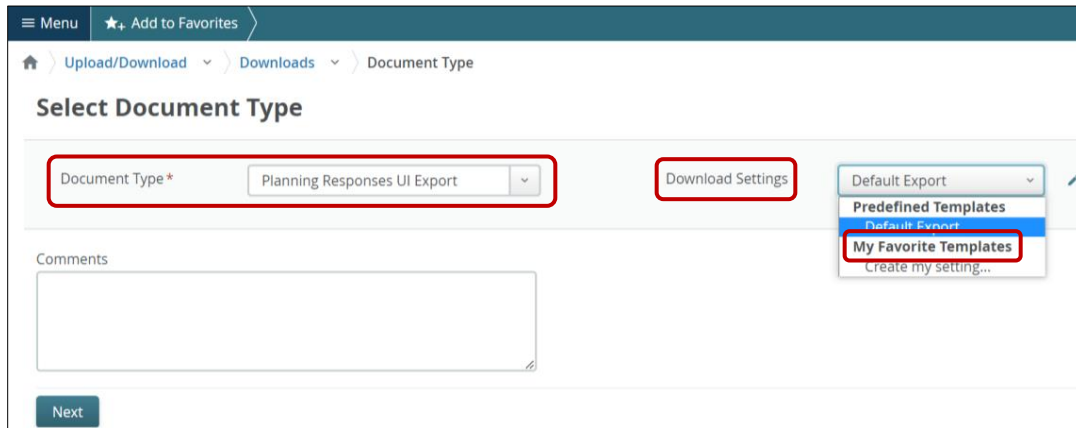
This option allows you to create saved templates to complete your search and download. Because you do not get a preview of what is to be downloaded, we recommend you Save a Planning Schedule Filter prior to executing a download. When you perform the download, apply the saved filter to ensure you download exactly the right information.

To complete a Planning Response UI Export:

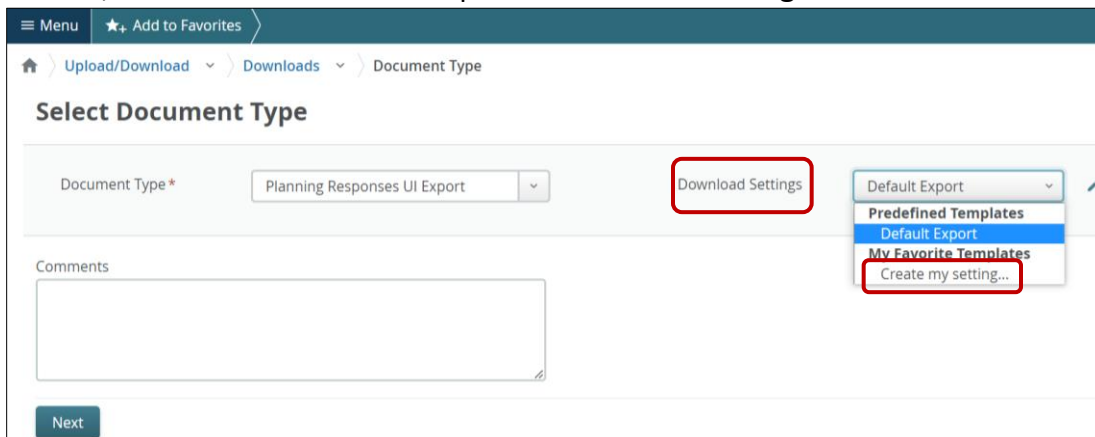
1. From the menu, select **Upload/Download** → **Downloads** → **Download Plan Schedules**.



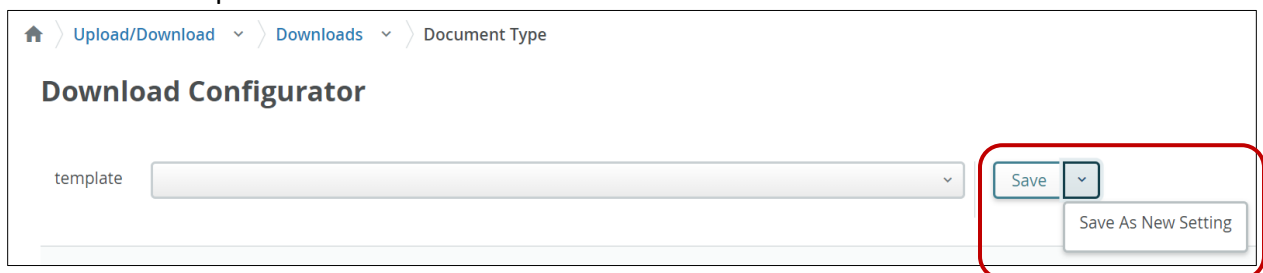
2. Select **Planning Response UI Export** from the **Document Type** drop-down menu to display a **Download Settings** drop-down menu. Select from an existing **My Favorite Templates** and skip down to Step 10.



3. To create a new template, select **Create my setting...** from the **Download Settings** drop-down, or select the **Edit** icon to open the **Download Configurator** screen.



4. On the **Download Configurator** screen, click the **Save** button to save changes to an existing template, or select **Save As New Setting** from the **Save** drop-down to create a new template.



5. Name the new template.

**NOTE:** You must complete the configurator sections prior to clicking the **Save** button.

Home > Upload/Download > Downloads > Document Type

## Download Configurator

Save Template Setting As  Save Cancel

- In the **Columns and Sorting** section, place checkmarks next to desired **Available Fields** and use the arrow buttons to move them into the **Download Fields** and **Sort Order** sections.

**NOTE:** The double arrow buttons move ALL fields left or right.

Columns And Sorting

Available Fields

- Additional Info
- Buyer Account
- City
- City1
- City2
- Contact Name
- Contact Number
- Country
- Country1
- Currency

Download Fields

Sort Order

- Follow the same process for the **Data Measures** section.

**NOTE:** The double arrow buttons move ALL fields left or right.

Data Measures

Available Data Measures

- Planning Schedule Qty
- Planning Schedule Qty - Previous

Data Measures

8. Make the desired selections in the **Timeline Settings** section.

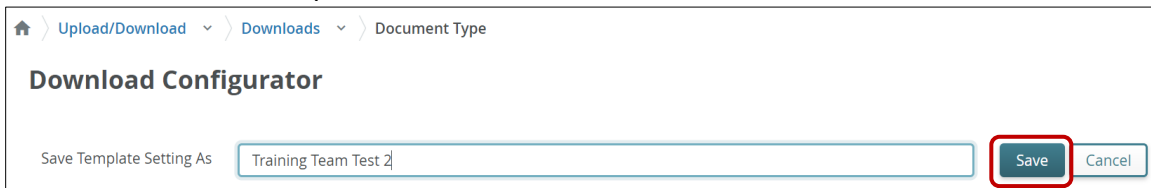


The screenshot shows a 'Timeline Settings' dialog box with the following fields and options:

- Relative Start Days (e.g. -1):
- Relative End Days (e.g. 1):
- Based On:
- Timeline Patterns:
- Close button at the bottom left.

**NOTE:** If you click **Close**, your selections **ARE NOT** saved.

9. Scroll back to the top. Click **Save**.

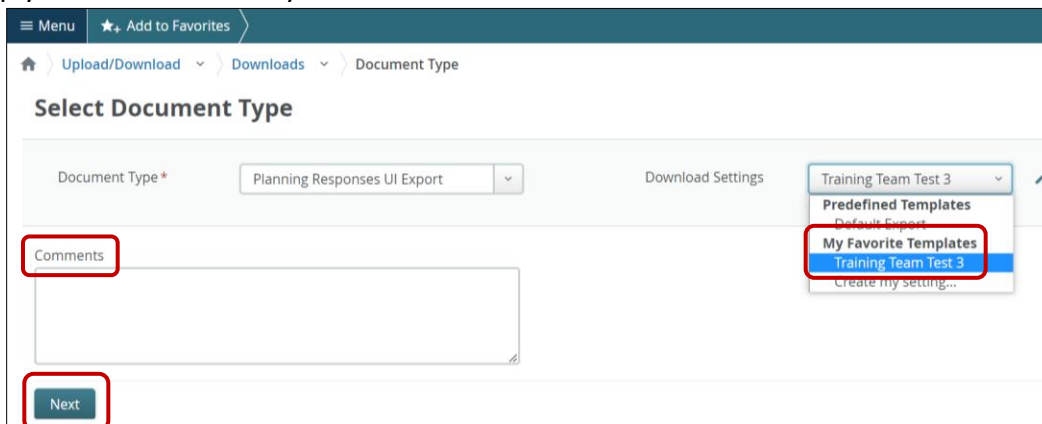


The screenshot shows the 'Download Configurator' dialog box with the following elements:

- Save Template Setting As:
- Save button (highlighted with a red box)
- Cancel button

10. Select your template from the drop-down menu. Enter optional download **Comments**.  
Click **Next**.

**NOTE:** For example, if you execute multiple downloads, entering “Item 123”, then “Item 789”, will help you to differentiate your downloads.



The screenshot shows the 'Select Document Type' dialog box with the following elements:

- Document Type\*:
- Download Settings:  (highlighted with a red box)
- Comments:  (highlighted with a red box)
- Next button (highlighted with a red box)

11. Enter desired search criteria or select from the **Saved Searches**. Click **Search**.

12. The **Job List** page displays the status of your download. Once **Completed**, click the **File Name** to open.

**NOTE:** If there are errors in the download process, the status displays red. Click the status to view the errors.

Document Type	File Name	Status	Creation Time	Completion Time	User Name
Planning Responses UI Export	PlanningResponsesUIExport.xls	Completed	06/28/2023 13:30:08	06/28/2023 13:30:10	howella_5272@securepass.exostarte

## UPLOAD PLANNING SCHEDULES

When a new Planning Schedule is uploaded by the Consuming Partner, the existing Planning Schedule Qty data is rolled-over to become Planning Schedule Qty – Previous, and the new Planning Schedule data is published as the current Planning Schedule Qty data. If there is any PS Quantity (date & quantity pair) different from the PS Quantity Previous data measure, the Collab is marked with a Schedule Change.

All collabs in Schedule Change State are shown in the Problem Summary region in My Workspace.

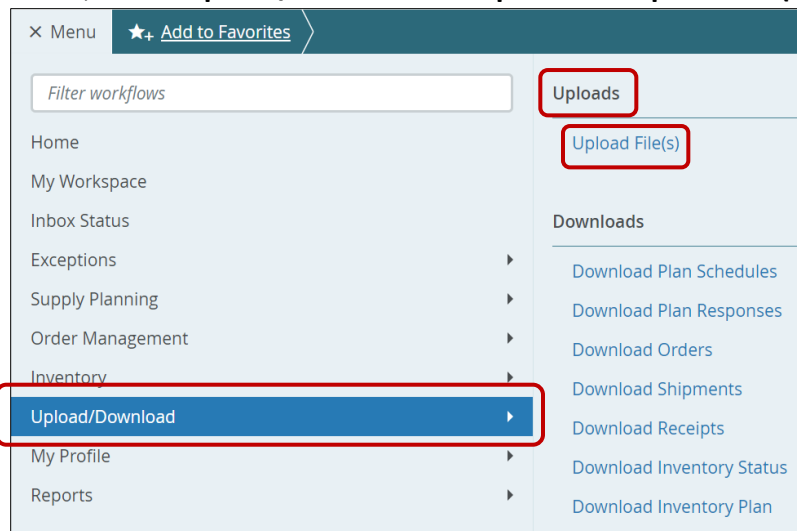
Users can search on this Schedule Change attribute to list only the collabs with a Schedule Change.

### Upload Hints:

- Document should be in the format that was downloaded (e.g., use .xls instead of .xlsx).
- To insert new PIT data, copy the entire row and paste it to the end of the existing data.
- Some columns may be hidden during download; all columns must be uploaded to succeed.

To upload a planning schedule or planning schedule response:

1. From the menu, select **Upload/Download** → **Uploads** → **Upload File(s)**.



2. Select the appropriate document type, depending on your role as a **Consuming Partner** or **Providing Partner: Planning Schedule Upload (Excel Form with 5000 Record Limit), Planning Schedule Upload (Flat File Format), or Inventory Plan Upload.**

3. Drag and drop your file in the area provided or click the **Or select file** link. Navigate to and select the file you want to upload. Optionally, include upload **Comments**. Click **Next**.

**Select Document Type**

Document Type \* Planning Schedule Upload (Excel Fo

Planning Schedule Upload (Excel Format with 5000 Record Limit)  
Planning Schedule Upload (Flat File Format)  
Inventory Plan Upload

Drag drop file here \*  
Or select file

Comments

Next

**IMPORTANT!** The **Inbox Status** page displays the upload status. If the **Job List Status** displays with **Completed with Errors**, click the hyperlinked error to review issues with upload.

Inbox Status

Request Complete. Click on the file name or status for details.

**Job List** Total 1 records - Page 1 of 1

Document Type	File Name	Status	Creation Time	Completion Time	User
Planning Schedule Upload (Excel Format with 5000 Record Limit)	PlanningSchedule.xls	Completed With Errors	06/28/2023 16:10:24	06/28/2023 16:10:30	how

Page 1 of 1



## UPDATE OFFLINE WITH EXCEL

Edit the Planning Schedule using Microsoft Excel.

- Excel 2003 and prior is limited to 256 columns and 65,535 rows.
- Excel 2007 does not have these limitations.

Only rows in data columns identified by EDIT can be changed.

If you Copy and Paste a row, be sure that Excel does not drop the leading zero of a field, e.g. going from 012345 to 12345.

## UPDATE FLAT FILE OFFLINE

We recommend that you use your internal system or word processing software to edit the flat file offline. If you open a flat file (tab-delimited text file) directly with Microsoft Excel, you may find some of the following bad things occur to your downloaded data:

- Leading zeros are dropped, i.e., 001234 becomes 1234.
- Long numbers such as dates in a format = yyyyymmddhhmmss (year month day hour min sec), e.g., 20091031012345 (2009 Oct 31, 1:23:45 am), get converted into scientific notation and become 2.0E+13.

Using the Excel Text Import Wizard will resolve the above problems. When done editing the file in Excel, be sure to save it in text format.

## ACTIVATE/DEACTIVATE

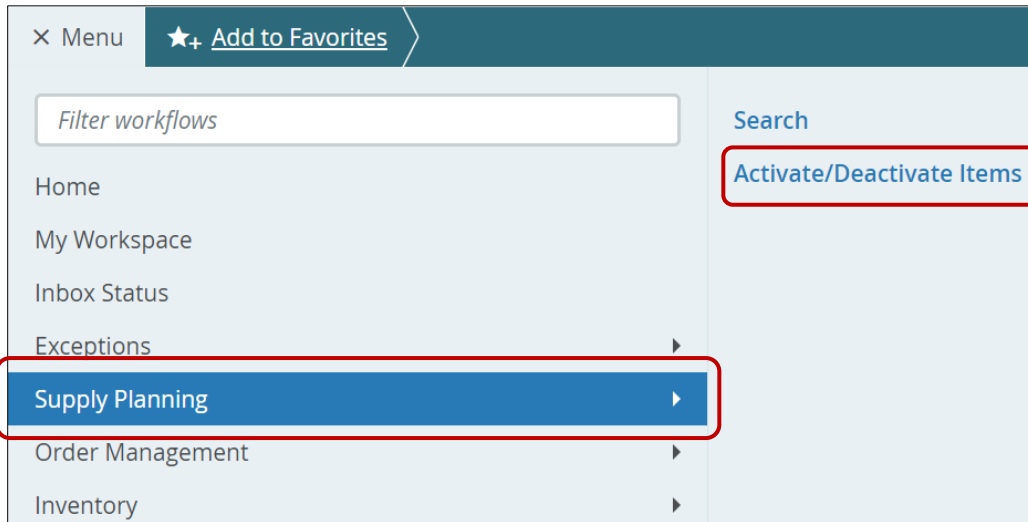
All Collabs are created as active collabs, indicating they were created by a new PMI Blanket Purchase Order. A separate workflow is available to Boeing for marking collabs as active or inactive. A system script will evaluate the collabs with inactive date attribute populated to mark them as inactive.

This script runs daily at a coordinated time with the alert and exception scripts. An email alert is sent to inform users that a Collab is made inactive on that date.

Inactive collabs are not included in PS/PSR downloads or uploads, as well as in search results. Inventory uploads will not fail for the inactive collabs. Exceptions will only be evaluated for active collabs.

To activate or deactivate a planning schedule:

1. From the menu, select **Supply Planning** → **Activate/Deactivate Items**.



2. Enter your search criteria. Click **Search**.

The screenshot shows the search interface with the following fields: Item Number, Item Description, Ship To Company, Ship To Site, Supplier Name, Supplier Code, Supplier MPID, Contact Name, and Schedule. A 'Search' button is highlighted with a red box, and a 'Reset' button is located next to it. A 'Save Search' button and a settings gear icon are also visible.

3. To **Activate** a Collab, delete the date in the **Inactive Date** column. To **Deactivate** a Collab, enter the date in the **Inactive Date** column.

#### NOTES:

- The Collab will become inactive on the specified date during the nightly run.
- Although SCMP allows past dates to be entered, it is recommended that a future date be used that is coordinated between Boeing and the suppliers.
- The system automatically checks the box to select the line.

4. Click the **Save** button.

Supply Planning > Search > Activate/Deactivate Items

### Collaboration Selector

Page 1 of 1 ; 1 Records

<input type="checkbox"/>	Ship To Company	Ship To Site	Supplier Name	Item Number	Inactive Date	Supplier
<input type="checkbox"/>	GLOBAL AERONAUTICA LLC (BP7 IFT/IPST TESTING)	GA787_Site01	Honeywell International - Phoenix AZ	0102LL2FVR	12/25/2008	143902

Buttons: Save, Reset, Download Selected Collabs

Records Per Page: 25

Alternatively, follow the steps below to activate/deactivate:

1. Navigate to an **MCV** page. Place check marks next to the desired line items. Click the **View** button.

Supply Planning > Search > Collaboration Selector

### Collaboration Selector

Page 1 of 1 ; 22 Records

<input type="checkbox"/>	Ship To Company	Ship To Site	Supplier Name	Supplier Code	Item Number
<input type="checkbox"/>	Kawasaki Heavy Industries Ltd (BP7 IFT/IPST TESTING)	KW787_Site01	Albany Engineering Composites-B787	482385	431Z4122-202
<input type="checkbox"/>	Kawasaki Heavy Industries Ltd (BP7 IFT/IPST TESTING)	KW787_Site01	Albany Engineering Composites-B787	482385	431Z4122-201
<input type="checkbox"/>	Kawasaki Heavy Industries Ltd (BP7 IFT/IPST TESTING)	KW787_Site01	Albany Engineering Composites-B787	482385	431Z1103-201
<input type="checkbox"/>	Kawasaki Heavy Industries Ltd (BP7 IFT/IPST TESTING)	KW787_Site01	Albany Engineering Composites-B787	482385	431Z1102-201
<input type="checkbox"/>	Spirit AeroSystems Inc - Wichita KS TEST	Spirit_FMI	Albany Engineering Composites-B787	482385	411Z4128-103

Buttons: View, Save, Reset, Rollover Selected Collabs, Download Selected Collabs

Records Per Page: 25

2. Click the ellipses drop-down. Select **Collab Attribute**.

Supply Planning > Search > Collaboration Selector > Collaboration View

### Multi-Collab View

Collabs 1 - 4 of 4

<input type="checkbox"/>	Details	Planning View	Default - 06/02/2023 -- 12/13/2023						Total
			3/23	06/09/23	06/10/23	06/11/23	06/12/23	06/13/23	
<input type="checkbox"/>	4f30bf7a-7990-1000-8b18-0a1c0e080001 // Kawasaki Heavy Industries Ltd (BP7 IFT/IPST TESTING) // ea9e39bc-7bd9-4e7e-86e4-d0677f8415a5								0
	Supplier Name Albany Engineering Composites-B787	Planning Schedule Qty - Previous							0
	Ship To Site KW787_Site01	Planning Schedule Response Qty - Previous							0

3. Scroll down to the **Inactive Date** field.
4. To **Activate** a Collab, delete the date in the **Inactive Date** field. To **Deactivate** a Collab, enter the date in the **Inactive Date** field.

**NOTES:**

- The Collab will become inactive on the date during the nightly run.

- Although SCMP allows past dates to be entered, it is recommended that a future date be used that is coordinated between Boeing and the suppliers.
5. Click the **Update** button.

The screenshot shows a web form with the following fields:

- Buyer Account: Boeing.Puget Sound.ERP LN-BCA
- Response Mismatch: No
- Inactive Date: MM/DD/YYYY (with a calendar icon)

At the bottom of the form, there are two buttons: "Update" and "Reset". The "Update" button is highlighted with a red box.

## RESPONSE

The Providing Partner is expected to respond to every planning schedule requirement up to the Response Limit Date in the future. The Providing Partner provides their response:

- Manually via the SCMP UI via the MCV page.
- If manually entered, the Providing Partner should change the Schedule Status to Sent to let the Consuming Partner know it is complete by uploading an Excel spreadsheet.

If the Providing Partner cannot meet the entire requirement for a specific time bucket, they can spread the response across multiple time buckets. The Providing Partner can add a comment to their response.

### Guidelines

Planning Schedule Response Edits	Recommended Process	Steps
A few Points In Time (PITs)	Manually via the SCMP UI MCV page- Time Buckets	<ol style="list-style-type: none"> <li>1. On the MCV page, enter the Planning Schedule Response Qty values for each specific date.</li> <li>2. Click the Update button.</li> </ol>
A few Points In Time (PITs) Plus include a Response Note	Manually via the SCMP UI MCV page- Data Measure	<ol style="list-style-type: none"> <li>1. On the MCV page, click the Planning Schedule Response Qty data measure name to pop open the PIT Info window.</li> <li>2. Enter the Quantity values for each specific date.</li> <li>3. Enter the Response Note and/or Reason Code for each specific date.</li> <li>4. Click the Update button.</li> </ol>

<p>A few to All Points In Time (PITs) where new PIT data will match existing data</p>	<p>Manually via the SCMP UI MCV page- Copy PIT Function</p>	<ol style="list-style-type: none"> <li>1. On the MCV page, select the desired Collabs and click the Copy PITs tab.</li> <li>2. Set desired Start Date and End Date.</li> <li>3. Select the appropriate Source and Target Data Measure from the pull-down menu.</li> <li>4. Click the Copy button.</li> <li>5. Click the OK button.</li> </ol>
<p>Numerous Points In Time (PITs) – Because the Planning Schedule is new or needs to be extensively changed</p>	<p>Download/Edit/Upload Excel spreadsheet</p>	<ol style="list-style-type: none"> <li>1. Click Download Plan Schedules and follow the normal download process for all the items that you don't already have a Planning Schedule Response and/or items whose Planning Schedule Response needs to be extensively changed.</li> <li>2. Edit the downloaded file to reflect your new or changed Planning Schedule Response, including a Reason Code if applicable.</li> <li>3. Click Upload Files and follow the normal upload process.</li> </ol>

## PUBLISH

The Consuming Partner publishes a Planning Schedule to indicate their requirements to the Providing Partner and Boeing. The Planning Schedule data includes part number, quantity, date needed, and delivery site.

The Consuming Partner enters the Planning Schedule:

- Manually via the SCMP User Interface (UI) in the Multi- Collab View (MCV) page.

If manually created, the Consuming Partner should change the Schedule Status to New to let the Providing Partner know it is ready for a response:

- Uploading an Excel spreadsheet.
- Through B2B transaction

The Planning Schedule has an 18-month planning horizon:

- The user interface defaults to about 28 weeks of daily 'time buckets' or columns.

- The timeline view can be changed to show the data as weekly or monthly time buckets. The underlying data remains the same.

### Guidelines

Planning Schedule Edits	Recommended Process	Steps
A few Points In Time (PITs)	Manually via the SCMP UI MCV page- Time Buckets	<ol style="list-style-type: none"> <li>1. On the MCV page, enter the Planning Schedule Qty values for each specific date.</li> <li>2. Click the Update button.</li> </ol>
A few Points In Time (PITs)  Plus include a Receiver Reference Number and Mfg. Line Number	Manually via the SCMP UI MCV page- Data Measure	<ol style="list-style-type: none"> <li>1. On the MCV page, click the Planning Schedule Qty data measure name to pop open the PIT Info window.</li> <li>2. Enter the Quantity values for each specific date.</li> <li>3. Enter the Receiver Reference Number and Mfg. Line Number for each specific date.</li> <li>4. Click the Update button.</li> </ol>
A few to All Points In Time (PITs) where new PIT data will match existing data	Manually via the SCMP UI MCV page- Copy PIT Function	<ol style="list-style-type: none"> <li>1. On the MCV page, select the desired Collabs and click the Copy PITs tab.</li> <li>2. Set desired Start Date and End Date.</li> <li>3. Select the appropriate Source and Target Data Measure from the pull-down menu.</li> <li>4. Click the Copy button.</li> <li>5. Click the OK button.</li> </ol>
Numerous Points In Time (PITs) – Planning Schedule is new or needs to be extensively changed	Download/Edit/ Upload Excel spreadsheet	<ol style="list-style-type: none"> <li>1. Click Download Plan Schedules and follow the normal download process for all the items you don't already have a Planning Schedule and/or items whose Planning Schedule needs to be extensively changed.</li> <li>2. Edit the downloaded file to reflect your new or changed Planning Schedule, including setting the Receiver Reference Number and Mfg. Line Number if appropriate.</li> <li>3. Click Upload Files and follow the normal upload process.</li> </ol>