



Boeing Supply Chain Platform (BSCP) Administrator Guide April 2023





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DOCUMENT VERSIONS

Version	Change Overview	Date	Responsible Party
1	Formatting Updates	02/18/22	Ashleigh Howell
2	Harmony Upgrade	April 2023	Ashleigh Howell

ADMINISTRATOR OVERVIEW

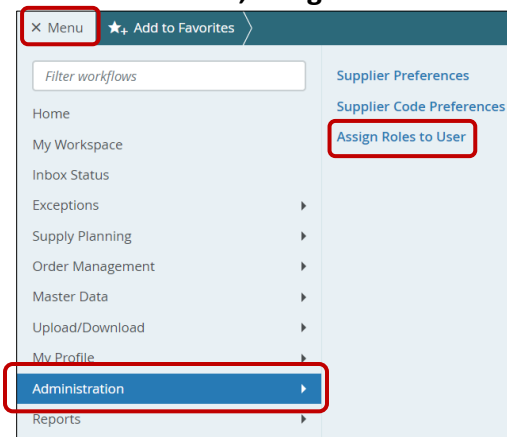
This guide provides information and instructions on administrative functions. The following roles and responsibilities are available in the Boeing Supply Chain Platform (BSCP) application for Suppliers and Buyers:

- **Admin:** Read/write access to all business workflows in BSCP, master data attributes, and user-role management for Supplier/Buyer and Supplier/Buyer Preferences. This role is added to the first Organization/Application Administrator assigned to the account.
- **User:** Appropriate Read/write access necessary to manage relationship with Boeing, as well as access to initiate or change Order Responses, Shipments, and Invoices.
- **Ship:** Read-only access to all workflows, with read/write access on Shipments (to create and update ASN per state transition rules), as well as visibility to all other transactions, but no-write permissions for any of them.
- **View:** Read-only access, necessary to manage the relationship with Boeing.

ASSIGN ROLES

To assign roles to users:

1. From the menu, select **Administration, Assign Roles to User.**



2. Complete user search. Once user is located, select user, click **Next**.

Select User

Find User

Username: * First Name: * Last Name: * E-mail: *

	User Name	E-mail	Full Name
<input type="radio"/>	B2B-DOWNLOAD		\$null \$null
<input type="radio"/>	ansaria_3011@securepass.exostartest.com-exostarscp	Aamir.Ansari@exostar.com	Aamir Ansari
<input type="radio"/>	bspab_2397@securepass.exostartest.com-exostarscp	siddharth.sarnaik@exostar.com	BSPA BSPA
<input checked="" type="radio"/>	rmv_6501@securepass.exostartest.com-exostarscp	vasuki.em@exostar.com	Vasuki em
<input type="radio"/>	gongc_6881@securepass.exostartest.com-exostarscp	chenchen.gong@e2open.com	Chenchen Gong
<input type="radio"/>	howella_5272@securepass.exostartest.com-exostarscp	ashleigh.howell@exostar.com	Ashleigh Howell
<input type="radio"/>	hrmnypstupgu_0546@securepass.exostartest.com-exostarscp	aamir.ansari@exostar.com	User HrmnyPstUpg
<input type="radio"/>	intelopss_6756@securepass.exostartest.com-exostarscp	jeremy.trinka@exostar.com	Scan IntelOps

3. Locate the role and select the role assignment. Click **Next**. Click **Next** again.
NOTE: Multiple roles can be selected.

Select User Assign User Roles

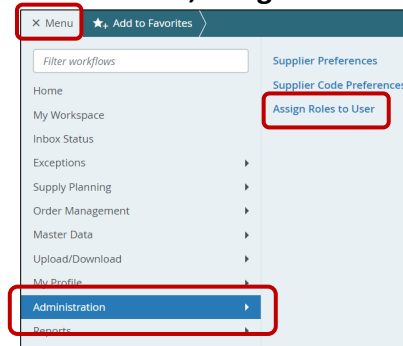
	Role Name	Description	Role Type	Customer/Supplier Name
<input checked="" type="checkbox"/>	Admin: 114001844: ExoSCP2.1Seller_ORG 2	Supplier Admin for 54863aea-8399-456e-a32a-094078eb743e	supplier	54863aea-8399-456e-a32a-094078eb743e
<input checked="" type="checkbox"/>	Admin: ExoSCP2.1Seller_ORG	Supplier Admin for 54863aea-8399-456e-a32a-094078eb743e	supplier	54863aea-8399-456e-a32a-094078eb743e
<input checked="" type="checkbox"/>	Ship: 114001844: ExoSCP2.1Seller_ORG 2	Shipper Role for 54863aea-8399-456e-a32a-094078eb743e	supplier	54863aea-8399-456e-a32a-094078eb743e
<input checked="" type="checkbox"/>	Ship: ExoSCP2.1Seller_ORG	Shipper Role for 54863aea-8399-456e-a32a-094078eb743e	supplier	54863aea-8399-456e-a32a-094078eb743e
<input checked="" type="checkbox"/>	User: 114001844: ExoSCP2.1Seller_ORG 2	Supplier for 54863aea-8399-456e-a32a-094078eb743e	supplier	54863aea-8399-456e-a32a-094078eb743e
<input checked="" type="checkbox"/>	User: ExoSCP2.1Seller_ORG	Supplier for 54863aea-8399-456e-a32a-094078eb743e	supplier	54863aea-8399-456e-a32a-094078eb743e
<input checked="" type="checkbox"/>	View: 114001844: ExoSCP2.1Seller_ORG 2	Supplier Viewer for 54863aea-8399-456e-a32a-094078eb743e	supplier	54863aea-8399-456e-a32a-094078eb743e
<input checked="" type="checkbox"/>	View: ExoSCP2.1Seller_ORG	Supplier Viewer for 54863aea-8399-456e-a32a-094078eb743e	supplier	54863aea-8399-456e-a32a-094078eb743e
<input type="checkbox"/>	Admin: ExoSCP2.1Seller_ORG 2	Supplier Admin for 54863aea-8399-456e-a32a-094078eb743e	supplier	54863aea-8399-456e-a32a-094078eb743e
<input type="checkbox"/>	Admin: ExoSCP2.1Seller_Org	Supplier Admin for 54863aea-8399-456e-a32a-094078eb743e	supplier	54863aea-8399-456e-a32a-094078eb743e

Assign Shipper Role

In BSCP, an administrator can assign the Shipper role to a user. This role allows the user to create shipments and to view other workflows, such as orders. Draft versions of shipments are not visible by users with other roles. If a draft is created by a user with a Shipper role, someone using an Admin or User role cannot view it until the shipment is moved out of draft status.

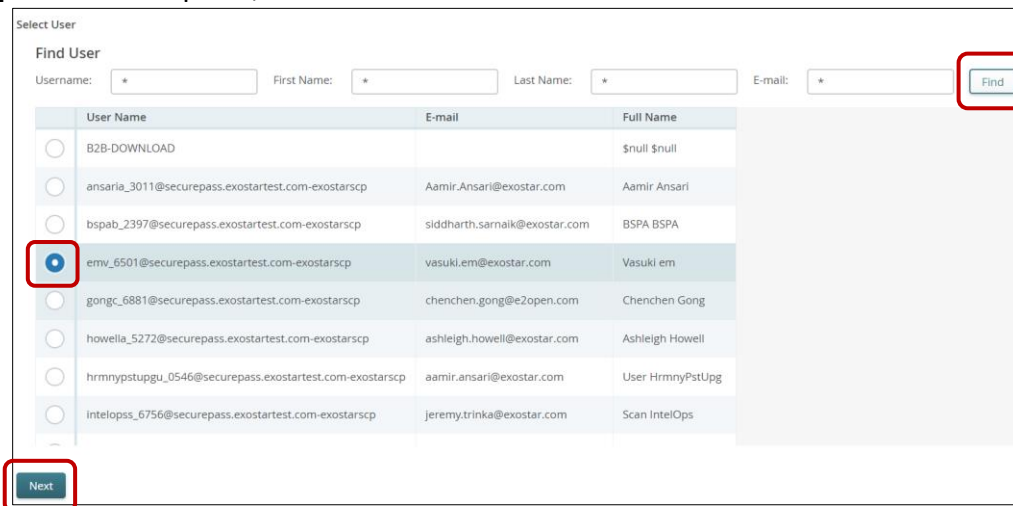
To assign the Shipper Role (SShip) to an existing user:

1. From the menu, select **Administration, Assign Roles to User**.



1. Click **Find** to see the names of all users within your organization. Select the user's name. Click **Next**.

NOTE: The **Username** is searching on **User ID**. If you enter a username instead of just clicking Find, it should be the user's last name in all lower-case letters. Plus, you need a wildcard on both sides of the name. For example, to find John Smith, enter `*smith*`. This will return "smithj_1234@securepass", etc. You can also search on the user's email address.



2. Select the **SShip** role and deselect the other roles. Click **Next**.

Select User > Assign User Roles

Role Name	Description	Role Type	Customer/Supplier Name
<input type="checkbox"/> SUser: 114001844: ExoSCP2.1Seller_ORG 2	Supplier for 54863aea-8399-456e-a32a-094078eb743e	supplier	54863aea-8399-456e-a32a-094078eb743e
<input type="checkbox"/> SAdmin: 114001844: ExoSCP2.1Seller_ORG 2	Supplier Admin for 54863aea-8399-456e-a32a-094078eb743e	supplier	54863aea-8399-456e-a32a-094078eb743e
<input type="checkbox"/> SAdmin: : ExoSCP2.1Seller_ORG 2	Supplier Admin for 54863aea-8399-456e-a32a-094078eb743e	supplier	54863aea-8399-456e-a32a-094078eb743e
<input type="checkbox"/> SAdmin: ExoSCP2.1Seller_ORG	Supplier Admin for 54863aea-8399-456e-a32a-094078eb743e	supplier	54863aea-8399-456e-a32a-094078eb743e
<input type="checkbox"/> SAdmin: ExoSCP2.1Seller_Org	Supplier Admin for 54863aea-8399-456e-a32a-094078eb743e	supplier	54863aea-8399-456e-a32a-094078eb743e
<input checked="" type="checkbox"/> SShip: 114001844: ExoSCP2.1Seller_ORG 2	Shipper Role for 54863aea-8399-456e-a32a-094078eb743e	supplier	54863aea-8399-456e-a32a-094078eb743e
<input type="checkbox"/> SShip: : ExoSCP2.1Seller_ORG 2	Shipper Role for 54863aea-8399-456e-a32a-094078eb743e	supplier	54863aea-8399-456e-a32a-094078eb743e
<input type="checkbox"/> SShip: ExoSCP2.1Seller_ORG	Shipper Role for 54863aea-8399-456e-a32a-094078eb743e	supplier	54863aea-8399-456e-a32a-094078eb743e
<input type="checkbox"/> SShip: ExoSCP2.1Seller_Org	Shipper Role for 54863aea-8399-456e-a32a-094078eb743e	supplier	54863aea-8399-456e-a32a-094078eb743e
<input type="checkbox"/> SUser: : ExoSCP2.1Seller_ORG 2	Supplier for 54863aea-8399-456e-a32a-094078eb743e	supplier	54863aea-8399-456e-a32a-094078eb743e

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NOTE: You must deselect the other roles for the user to turn off the ability to act on orders and other workflows. Only when the Shipper (or viewer role) is the only assigned role, does it go into effect to give view-only privileges.

3. Select **SShip** as the user's default role. Click **Next**.

Select User > Assign User Roles > Select Default Role

Select Default Role For User

Default Role for lewisa_4527@securepass.exostartest.com-exostarscp (User currently has no Default Role)

Domain	Organization	Role Name
<input checked="" type="radio"/> broker_domain	broker_org	SShip: 114001844: ExoSCP2.1Seller_ORG 2

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