Last Updated 2/13/2017 Last Reviewed 5/24/2022

LOCKHEED MARTIN



LM Procure to Pay Quick Reference Guide For Suppliers

Schedule Agreement Acceptance and Rejection

LM Procure to Pay

Procedure

This quick reference guide displays the procedure to accept a schedule agreement.

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Step	Action
1.	Click the New link to see the new schedule agreements in your queue.

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Step	Action
2.	The resulting page displays the document number, schedule agreement number, date, status, etc. for the new schedule agreements.
	Schedule agreements not processed in three work days generate a reminder e-mail sent to the buyer and supplier point-of-contact.
3.	Although the External Document Number is the "hot-linked" field, the order is recognized by the schedule agreement number.

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2 ATTENUATOR/MODULAT	FOR, D1955-62	23.000 each	33,488.00 US	07/02/2010	0.000 each		New	
3 ATENUATOR/MODULATO	DR, D1959-62-A28	11.000 each	29,645.00 US	07/02/2010	0.000 each		New	
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Step	Action
4.	This screen displays purchase order information by Content Sections. Shown here are the Content Area (Basic Data, Terms of Payment, and Terms of Delivery) and the Item Overview (line items of schedule agreement)
	Further sections can be viewed by scrolling down. Click the scrollbar to continue.

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Step	Action
5.	Scrolling further down displays additional Content Sections including General Information (Item Data, Follow on Items, Delivery Times, and Price Information). The Partner Information section reflects the business unit that LM is doing business with. The Partner Information contains details from the purchase order or schedule agreement pertaining to the partner. Sold-to Party includes the LM company code and address from the purchase order or schedule agreement. Ship- To Address is the delivery address from the purchase order or schedule agreement.

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Step	Action
6.	By scrolling to the bottom or the purchase order you find the Communications and Collaborations section that displays header and message texts along with SIP keys and Descriptions. Note - If the displayed purchase order or schedule agreement is acknowledged in
	Exostar (SCP) or LM eDocs, the historical information is available from the Display History link.Scroll back to the top of the purchase order display.

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Date:	Date: 02/02/2010 Terms of Delivery					
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Step	Action
7.	Scroll to the top of the purchase order.
	Click the Display History link. The following screens will allow you to open a generated .pdf file to view the purchase order details associated with the historical activity related to the PO.
	Close those sub-screen by clicking the cancel button "X" on the upper right hand corner of each sub-screen.

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Name:	PO			30		
Date:	02/02/2010			Terms of Delivery		
Status:	New			Incoterm	Location	
Item Overview						

Step	Action
8.	To display the most complete view of the purchase order or schedule agreement, view the print version.
	Click the Print button.
	Use the Print button at the top of the page to view and save (in pdf format) or print the schedule agreement. This example is to View.
	Step 1. Click the Print button. Step 2. Click on the Open or Save Button.
	Note - Don't use the Download button as this may provide a historical purchase order version.

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Step	Action
9.	To accept the schedule agreement, click the Process button.

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Step	Action
10.	Use the scroll bar to scroll down the page to the buttons for two options: Confirm All Items or Reject All Items .

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3	ATENUATOR/MODULATO	DR, D1959-62-A28	11.000	29,645.00	07/02/20	11.000 USD	EA	07/02/20	e	
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Step	Action
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Partner Name Street H Post City Tele Fax E-mail Sold-to Party 19 Integrated Sys & Sol 700 North Frederick 2087 Gaithersburg	Number 1 2 3	Short Tex ATTENUA ATTENUA ATTENUA	t TOR/MOD TOR/MOD	DULATOR, DULATOR, DULATOR,	Product D1955-62 D1955-62 D1959-62-A	28	PO Quantity 10.000 23.000 11.000	Purchase Or 14,560.00 33,488.00 29,645.00 Net Value (Unconfin	Req 07/02/20 07/02/20 07/02/20 med Items)	Confirmed 10.000 USD 23.000 USD 11.000 USD	Unit of Mea EA EA EA 77,693.00	Confi 07/02/20 07/02/20 07/02/20	S e e	
Partner Information Post City Tele Fax E-mail Sold-to Party 19 Integrated Sys & Sol 700 North Frederick 2087 Gaithersburg	Number 1 2 3	Short Tex ATTENUA ATTENUA ATTENUA	t ATOR/MOD ATOR/MOD FOR/MODU	DULATOR, DULATOR, DULATOR,	Product D1955-62 D1955-62 D1959-62-A	28	PO Quantity 10.000 23.000 11.000	Purchase Or 14,560.00 33,488.00 29,645.00 Net Value (Unconfirmed Value) (Confirmed Value) (Confirmed Value)	Req 07/02/20 07/02/20 07/02/20 ned Items)	Confirmed 10.000 USD 23.000 USD 11.000 USD	Unit of Mea EA EA EA 77,693.00 0.00	Confi 07/02/20 07/02/20 07/02/20 0USD	S e e	
Partner Information Partner Number Name Street H Post City Tele Fax E-mail Sold-to Party 19 Integrated Sys & Sol 700 North Frederick 2087 Gaithersburg	Number 1 2 3	Short Tex ATTENUA ATTENUA	tt ATOR/MOD ATOR/MOD FOR/MOD	DULATOR, DULATOR, DULATOR, ULATOR,	Product D1955-62 D1955-62 D1959-62-A	28	PO Quantity 10.000 23.000 11.000	Purchase Or 14,560.00 33,488.00 29,645.00 Net Value (Unconfirm Net Value (Confirme Net Value (Total of a	Req 07/02/20 07/02/20 07/02/20 ned Items) d Items)	Confirmed 10.000 USD 23.000 USD 11.000 USD	Unit of Mea EA EA EA 77,693.00 0.00 77,693.00	Confi 07/02/20 07/02/20 07/02/20 07/02/20 00USD	S e e	
Partner Information Partner Number Name Street H Post City Tele Fax E-mail Sold-to Party 19 Integrated Sys & Sol 700 North Frederick 2087 Gaithersburg	Number 1 2 3	Short Tex ATTENUA ATTENUA	ATOR/MOD ATOR/MOD	DULATOR, DULATOR, ULATOR,	Product D1955-62 D1955-62 D1959-62-A	28	PO Quantity 10.000 23.000 11.000	Purchase Or 14,560.00 33,488.00 29,645.00 Net Value (Unconfirm Net Value (Confirme Net Value (Total of a	Req 07/02/2(07/02/2(07/02/2(ned Items) d Items)	Confirmed 10.000 USD 23.000 USD 11.000 USD	Unit of Mea EA EA EA 77,693.00 0.00 77,693.00	Confi 07/02/20 07/02/20 07/02/20 07/02/20 00000 00000 00000	S e e	
Partner Number Name Street H Post City Tele Fax E-mail Sold-to Party 19 Integrated Sys & Sol 700 North Frederick 2087 Gaithersburg	Number 1 2 3	Short Tex ATTENUA ATTENUA ATENUAT	t ATOR/MOD ATOR/MOD FOR/MODU	DULATOR, DULATOR, ULATOR,	Product D1955-62 D1955-62 D1959-62-A	28	PO Quantity 10.000 23.000 11.000	Purchase Or 14,560.00 33,488.00 29,645.00 Net Value (Unconfirm Net Value (Confirme Net Value (Total of a	Req 07/02/20 07/02/20 07/02/20 ned Items) d Items) ill Items)	Confirmed 10.000 USD 23.000 USD 11.000 USD	Unit of Mea EA EA EA 77,693.00 0.00 77,693.00	Confi 07/02/20 07/02/20 07/02/20 0USD 0USD	S e e	
Sold-to Party 19 Integrated Sys & Sol 700 North Frederick 2087 Gaithersburg	Number 1 2 3	Short Tex ATTENUA ATTENUA ATENUAT	tt ATOR/MOD TOR/MODU	DULATOR, DULATOR, JULATOR,	Product D1955-62 D1955-62 D1959-62-A	28	PO Quantity 10.000 23.000 11.000	Purchase Or 14,560.00 33,488.00 29,645.00 Net Value (Unconfirm Net Value (Confirme Net Value (Total of a	Req 07/02/20 07/02/20 07/02/20 07/02/20 ned Items) d Items)	Confirmed 10.000 USD 23.000 USD 11.000 USD	Unit of Mea EA EA EA 77,693.00 77,693.00	Confi 07/02/20 07/02/20 07/02/20 0 USD 0 USD	S e e	
	Number 1 2 3 Partner Partner	Short Tex ATTENU4 ATTENU4 ATENUAT	t ATOR/MOD TOR/MOD FOR/MODL	DULATOR, DULATOR, ULATOR, ULATOR,	Product D1955-62 D1955-62 D1959-62-A	28 Street	PO Quantity 10.000 23.000 11.000	Purchase Or 14,560.00 33,488.00 29,645.00 Net Value (Unconfirm Net Value (Confirme Net Value (Total of a Net Value (Total of a H Post	Req 07/02/2(07/02/2(07/02/2(ned Items) d Items) Ill Items)	Confirmed 10.000 USD 23.000 USD 11.000 USD	Unit of Mea EA EA 77,693.00 0.00 77,693.00	Confi 07/02/20 07/02/20 07/02/20 07/02/20 0USD 0USD	S e e	
	Number 1 2 3 Partner Sold-to Pa	Short Tex ATTENU/ ATTENU/ ATENUAT er Informat N arty 15	at ATOR/MOE ATOR/MOD FOR/MOD Ion umber	DULATOR, DULATOR, ULATOR, ULATOR, Integrated S	Product D1955-62 D1955-62 D1959-62-A	.28 Street 700 North	PO Quantity 10.000 23.000 11.000	Purchase Or 14,560.00 33,488.00 29,645.00 Net Value (Unconfirm Net Value (Confirme Net Value (Total of a Net Value (Total of a H Post C 2087 C	Req 07/02/20 07/02/20 07/02/20 med Items) d Items) ill Items)	Confirmed 10.000 USD 23.000 USD 11.000 USD TI.000 USD	Unit of Mea EA EA 77,693.00 0.00 77,693.00	Confi 07/02/20 07/02/20 07/02/20 07/02/20 0USD 0USD	S e e	

Step	Action
12.	Further Processing Comments:
	Click Confirm All Items to accept the schedule agreement with ALL existing terms.
	Click the Reset All Items button to cancel any of the previous actions.

LM Procure to Pay		LOCXH	EED MARTINA				New	v Session	Log off
	ew Help						Welcome: OR	DERPROC	LM0013389
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Home PO Delivery	Supplier Report Card	Ship to LMC	DCI elnvoicing	Current Approvals					
PO Delivery > Supplier Self-Service	ce						F	ull Screen	Options 🔻
Start Page > List of Purch Purchase Order: BBM05 Save Canc General Information	nase Orders > Display 887M0 el Print Downl	Purchase Order 3	> Process Purcha	ase Order					-
Basic Data					Terms o	of Payment			
Purchase Order ID:	BBM058	7M0			Paymen	nt in Days	Discount in	n %	
Number:	1511946								_
Name:	PO				30				
Date:	02/02/20	10			Terms o	of Deliverv			
Status:	In Proce	SS			Incoterm	n	Location		
Item Overview									
Confirm All Items	Reject All Items 🗠	Reset All Items							
N Obra Ta	-	I A	DO 0	D	D 0	.e	-14 -6 84	oe	C T

Step	Action
13.	Click the Send button. This will confirm the schedule agreement disposition.

LM Procure to Pay		LOCKH	EED MARTIN			New Session	Log off	
Hack Forward History V	/iew Help					Welcome: ORDERPROC L	_M0013389	
	D	Đ	D	D				
Home PO Delivery	Supplier Report Card	Ship to LMC	DCI elnvoicing	Current Approvals				
Supplier Self-Service						Evil Courses	0	
PO Delivery > Supplier Self-Serv	lice					Full Screen	Options -	
Info: Your changes have been adopted successfully Purchase Order: BBM0587M0 Display History Print Download Print Changes Help Printing/Acknowledging POs To acknowledge your PO, click the "Process" button, then accept or reject all line items, then click the "Send" button. General Information								
Basic Data					Terms of Payment		_	
Purchase Order ID:	BBM058	7M0			Payment in Days	Discount in %		
Number:	1511946							
Name:	PO				30			
Date:	02/02/201	10			Terms of Delivery			
Status:	Accepte	Accepted location						

Step	Action
14.	The Status column (in the General Information section) for this item changes to Accepted .
	When the supplier agreement is accepted, an e-mail notification is sent to the applicable LMC buyer.

LM Procure to Pay			0 C X H I I D M	ARTINA						New	/ Session	Log off
									Wek	come: OR	DERPROC	LM0013389
Home PO Delivery Supplier Repo	rt Card	Ship to LM	IC DCI	elnvoicing	Current A	Approvals						
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▷ Find	 St Lis □ 	art Page > Li st of Confirm Print Dowr	ist of Purch ned Purch nload 🔗 A	ase Orders ase Order ccept	s							
Changed	4	Extern	Number	Vendor	Date	Status	Can	Busi	Bu	Bu	Bu	Total V
In Process		7239604	3304732	GE	05/20/	Accepted		7792	LM	FW	HU	61,120.00
Accepted	_	41005857	3054675	GE	09/12/	Accepted		LMMS	LM	6PL	Mar	2,900.00 U
Partly Accepted		7229298	2934878	GE	05/21/	Accepted		7792	LM	FW	BIS	27,500.001
Accepted, Printed		41001658	2425392	GE	06/09/	Accepted		7000	Inte	ZIQ	Sco	40,324.00
Canceled by Customer		DW48691	2083635	GE	11/29/	Accepted		33	Mis	E5	J. D	11,760.001
✓ Messages	1	41000839	1 1999295	GE	10/08/	Accepted		65T1	Mis	NAZ	Elle	9,000.00 U
Read Messages		BBM0067	(1459818	GE	01/06/	Accepted		30	Inte	B7G	SC	33,750.001
		22MP0879	12146	GE	06/02/	Accepted		41	Inte	2S	MA	10,822.001
		TT071560	180316	GE	01/16/	Accepted		7755	Mis	QK	ELL	24,990.001
		22MP432	13332	GE	10/08/	Accepted		41	Inte	2PP	PH	6,400.00 U
		MAN7094	414406	GE	12/05/	Accepted		7745	LM	VG	Eile	4,680.00 U
		MAN7094	414370	GE	11/12/	Accepted		7745	LM	VG	Eile	5,520.00 U
		MAN7094	414381	GE	11/12/	Accepted		7745	LM	VG	Eile	1,950.00 U
		MAN7091	414348	GE	09/19/	Accepted		7745	LM	VJ	Syl	8,750.00 U
		FFM56962	2 97373	GE	02/03/	Accepted		7756	Mis	QR	MA	0.01 USD
							Forward ►					

Step	Action
15.	Click the Accepted menu tree item. Accepted The document now displays as Accepted.
16.	You have successfully completed the procedure to accept a schedule agreement.

LMProcure to	Pay			·····										
Back Forward Hit	story	View Help												
Home PO De	livery	RFx and Au	ctions Suppli	upplier Report Card			nvolcing	SCAR						
Find Purchase Orders Al New	Start Lis	Page > List of Purcha at of Confirmed t) Download	ne Orders	rs Vendor		Decomposit Date: 2	Status	2 Busines						
Changed	F	0003323118	4101043864	BELL MACHINE CO., NC.		01/14/2014	Accepted	8571						
m Process Accented	-	0003212002	+10000+100	DELL RACHINE CO., INC.		05/50/2015	Accepted	6991	_					
Partly Accepted		0003046733	4300374580	BELL MACHINE CO., NC.	ŝ.	09/05/2012	Accepted	L001	- 13					
Rejected		0002995476	4300318731	BELL MACHINE CO., NC.		07/18/2012	Accepted	L001						
- Canceled by Customer		0002950335	4300361796	BELL MACHINE CO., NC.		06/05/2012	Accepted	L001						
▼ Messages		0002576236	4300396257	BELL MACHINE CO., NC.	ð I	09/08/2011	Accepted	25						
Read Messages		0002179588	4300374580	BELL MACHINE CO., NC.		02/03/2011	Accepted	25	- 1					
▼ Messages		0001964008	4300361796	BELL MACHINE CO., INC.	2	09/15/2010	Accepted	25						
Read Messages		0001560588	4300343350	BELL MACHINE CO. INC.		03/01/2010	Accepted	25	- 1					
 Administration 		0001457610	4300337732	BELL MACHINE CO. INC.		01/06/2010	Accepted	25						
Customer List		0001104120	4300326668	BELL MACHINE CO. NC.		08/17/2009	Accepted	26	-5					
 Bid invitations 		SWITTELT BOOK		and mounted out, the		A4411/6040	w/rehien							

Step	Action
17.	The document now displays as Accepted.
18.	You have successfully completed the procedure to accept a schedule agreement.

Procedure

This section displays the procedure to reject a schedule agreement.

LM Procure to Pay		LOCKH				New Session	Log off		
Hack Forward ► History Vie	ew Help					Welcome: ORDERPROC	LM0013389		
Home PO Delivery	Supplier Report Card	Ship to LMC	DCI elnvoicing	Current Approvals					
Supplier Self-Service									
PO Delivery > Supplier Self-Servi	ce					Full Screen	Options •		
Start Page > List of Purch Purchase Order: 720432 Process Display Hist To acknowledge your P General Information	hase Orders > Display 8 hory Print Downl 20, click the "Process on	Purchase Order oad 🏾 🕙 Print Cl ' button, then a	nanges 合Help accept or reject ;	Printing/Acknowledging all line items, then cl	g POs lick the "Send" button.				
Basic Data					Terms of Payment				
Purchase Order ID:	7204328				Payment in Days	Discount in %			
Number:	2015807						-		
Name:	PO				30				
Date:	10/19/201	0			Terms of Delivery		_		
Status.	New				Incoterm	Location			
					CC	FOB ORIGIN, FRT			
Item Overview							-		

Step	Action
1.	To reject the schedule agreement, click the Process button.

LM	Procure	to Pay				L O C K M E I	ID MARTINA							New Sessi	on	Log off
4 Bac	k Forward)	History	View He	lp									Welcome	: ORDERPR	OC LM0	013389
E	d me r	PO Delivery	Supp	Dier Report Card	Ship to L	MC	DCI elnvoicing	Curr	Ent Approval	s						
Supp	lier Self-Serv	vice														
PO D	elivery > Sup	oplier Self-S	ervice											Full Scre	en Op	tions 🔻
	Item C)verview n All Items	🔊 Reje	ect All Items	≌ Reset All	Items										^
	Number	Short Te	xt		Product		PO Quantity	Pur	chase Or	. Req	Confirmed	Unit of	f Me	Conf	S	
	1	SPST R	F SWITCH	I, PIN	F192A-3-48		2		4,400.00	02/26/20	2 USD	C62		02/26/20	рі	
							1 1 1	vet Val vet Val vet Val	ue (Unconf ue (Confirm ue (Total of	irmed Items ned Items) f all Items))		4,400.00 0.00 4,400.00	USD USD USD		
	Partne	er Informa	ation													
	Partner	I	Number	Name		Street		Н	Post	City	Tele	Fax	E-mail	l		
	Sold-to Pa	arty 2	24	LM Aeronau	itics	1 Lockh	eed Boulevard		7610	Fort Worth	817					
	Communication and Collaboration															
	Header t	ext						Supplie	er Comme	nts Header						
	\r\nLette REPRIN PURCHA BYTHIS TEXT\r\r	ers & Note T*\r\nTHIS ASE ORDI SUPPLEI nAMENDI	s\r\n: PO DOCUME ER, NOT v MENT.\r\n MENT 1: IS	AMENDMEN ENT REFLEC JUST THOSE *\r\nLetters & SSUED 10/28	T - FULL IS THE ENTI ELEME\r\nN Notes\r\n: HI (10 FOR ADI	IRE ITS CHA EADER MINISTR										~

Step	Action
2.	Use the scroll bar to scroll down the page to the buttons for two options: Accept All Items or Reject All Items.
	For this example (and to reject this schedule agreement), click the Reject All Items button.

LM	Procure	to Pa	y											New Sessi	on	Log off
I Bac	k Forward)	History	View He	elp									Welcome	ORDERPR		0013389
E	3	PO Delivery	Supr	Dier Report Card	Ship to	Т IMC	DCI elavoicina	Curre								ſ
Supp	ier Self-Serv	vice	capp		enip te i											
PO D	elivery > Sup	oplier Self-S	Service											Full Scre	en Op	otions 🔻
	Item C)verview n All Item	Reje s 🕵 Reje	ct All Items	ᡌ Reset All	Items										^
	Number	Short Te	ext		Product		PO Quantity	Pur	chase Or	Req	Confirmed	Unit of	Me	Conf	S	
	1	SPST F	RF SWITCH	I, PIN	F192A-3-48	3	2		4,400.00	02/26/20	2 USD	C62		02/26/20	рі	
								Net Valı Net Valı Net Valı	ue (Unconfir ue (Confirm ue (Total of	rmed Items ed Items) all Items))	4	400.00, 0.00, 400.00,	USD USD USD		
	Partne	er Inform	ation												-	
	Partner		Number	Name		Street		Н	Post (City	Tele	Fax	E-mail			
	Sold-to Pa	arty	24	LM Aeronau	tics	1 Lockh	need Boulevard		7610 F	Fort Worth	817					
	Communication and Collaboration															
	Header text Supplier Comments Header "\r\nLetters & Notes\r\n: PO AMENDMENT - FULL REPRINT*\r\nTHIS DOCUMENT REFLECTS THE ENTIRE PURCHASE ORDER, NOT JUST THOSE ELEME\r\nNTS CHANGED BYTHIS SUPPLEMENT.\r\n'r\nLetters & Notes\r\n: HEADER TEXT*\r\nAMENDMENT 1: ISSUED 10/28/10 FOR ADMINISTRATIVE															

Step	Action
3.	In order to complete the process for rejecting a purchase order or schedule agreement, comments must be included that detail the reason for rejection.
	Scroll down to the Supplier Comments Header section which now appears.

LM Procure to Pay New Session Log a						
Back Forward History View Help Welcome: ORDERPROC LM00133						
Home PO Delivery Supplier Report Card Ship to LMC DCI elinvoicing Current Approvals						
Supplier Self-Service						
PO Delivery > Supplier Self-Service Full Screen Options						
I SPST RF SWITCH, PIN F192A-3-48 2 4,400.00 02/26/2(0.05D C62 02/26/2(pi Net Value (Unconfirmed Items) 4,400.00 USD Net Value (Confirmed Items) 0.00 USD 0.00 USD Net Value (Total of all Items) 4,400.00 USD Net Value (Total of all Items) 1 1 1 1						
Partner Information						
Partner Number Name Street H Post City Tele Fax E-mail Sold-to Party 24 LM Aeronautics 1 Lockheed Boulevard 7610 Fort Worth 817						
Communication and Collaboration						
Header text Supplier Comments Header						
\r\nLetters & Notes\r\n: PO AMENDMENT - FULL REPRINT\r\nTHIS DOCUMENT REFLECTS THE ENTIRE PURCHASE ORDER, NOT JUST THOSE ELEME\r\nNTS CHANGED BYTHIS SUPPLEMENT.\r\n*\r\nLetters & Notes\r\n: HEADER TEXT*\r\nAMENDMENT 1: ISSUED 10/28/10 FOR ADMINISTRATIVE						
Attachments						
🖉 Add Attachment						
No Attachments Available						

Step	Action
4.	Enter the desired message for rejection into the comments text area.
	For this example, type <enter comments="" for="" here="" rejection="" the="" your="">.</enter>
	Press Enter to continue.

LM Procure to Pay		LOCKI				New Session	Log off
Back Forward ⊨ History View Help Welcome: ORDERPROC LM001:						CLM0013389	
	D	Ð		D			
Home PO Delivery	Supplier Report Card	Ship to LMC	DCI elnvoicing	Current Approvals			
Supplier Self-Service							
PO Delivery > Supplier Self-Ser	vice					Full Screen	Options •
Start Page > List of Purchase Orders > Display Purchase Order > Process Purchase Order Purchase Order: 7204328 Send Save Cancel Display History Print Download General Information							
Basic Data					Terms of Paymen	t	_
Purchase Order ID:	7204328				Payment in Days	Discount in %	
Number:	2015807						
Name:	PO				30		
Date:	10/19/20	10					
Status:	In Proce	ee			Terms of Delivery		
	IIIIIIoce	33			Incoterm	Location	
					CC	FOB ORIGIN, FRT	
Item Overview							
Confirm All Items	🕵 Reject All Items 🛛 🖻	Reset All Items					
Number Obert Terr			DO 0	Durahara Or	Den Confirmed	11-4-4M- 04 0	

Step	Action
5.	Scroll back up to the Items Overview section.
	To finalize the schedule agreement rejection click the Send button

LM Procure to Pay		LOCKH	EED MARTINA			New Session Log of
Hack Forward History V	iew Help					Welcome: ORDERPROC LM001338
	D	D	D	D		
Home PO Delivery	Supplier Report Card	Ship to LMC	DCI elnvoicing	Current Approvals		
Supplier Self-Service						Eutomas Dortana -
PO Delivery > Supplier Self-Serv	ice					Full Screen Options •
Start Page > List of Purce	chase Orders > Display	Purchase Order				^
Info: Your changes	have been adopted suce	cessfully				
Purchase Order: 72043	28					
🖨 Print Download 🛱	Help Printing/Acknowled	Iging POs				
To acknowledge your	PO, click the "Process	" button, then a	iccept or reject a	all line items, then cl	lick the "Send" button.	
General Informat	ion					
Basic Data					Terms of Payment	
Purchase Order ID:	7204328				Payment in Days	Discount in %
Number:	2015807					
Namo	20				30	
Name.	PO				50	
Date:	10/19/201	0			Terms of Delivery	
Status:	Rejected				Incoterm	Location
					CC	EOB ORIGIN ERT
E Itam Ovansiau						

Step	Action
6.	The system message confirms the PO or schedule agreement is successfully rejected.
	Info: Your changes have been adopted successfully
	When a PO or schedule agreement is rejected an e-mail notification is sent to the applicable LMC buyer.

LM Procure to Pay	LOCXHIED M	ARTINA			New Session	Log off
Hack Forward History View Help Help History View Help N View Help N				Wel	come: ORDERPROC L	M0013389
Home PO Delivery Supplier Report	Card Ship to LMC DCI	elnvoicing Current A	Approvals			[
Supplier Self-Service						
PO Delivery > Supplier Self-Service					Full Screen	Options 🔻
 ▷ Find ▽ Purchase Orders All New Changed 	 Start Page > List of Purchase Purchase Order: 7204328 	ase Orders > Display B elp Printing/Acknowled D, click the "Process	Purchase Order Iging POs " button, then accept	or reject all line iten	ns, then click the	·
In Process Accepted Partly Accepted	General Informatio	n		Terms of Paym	[
Rejected Canceled by Customer	Purchase Order ID:	7204328		Payment in	Discount in %	
✓ Messages Read Messages	Number: Name:	2015807 PO		30		
	Date: Status:	10/19/2010 Rejected		Terms of Delive	ery	
		Nejecieu		Incoterm CC	Location FOB ORIGIN	
	Item Overview				[•

Step	Action
7.	Click the Rejected menu tree item.

LM Procure to Pay	LOCKHEED MARTINA	New Session Log off
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Home PO Delivery Supplier Repo	t Card Ship to LMC DCI elnvoicing Current Approvals	
Supplier Self-Service		
PO Delivery > Supplier Self-Service		Full Screen Options -
 ▷ Find ▽ Purchase Orders All New 	Start Page > List of Purchase Orders List of Rejected Purchase Orders Print Download	
Changed	Lextern Number Ven Date Status	Can Busi Bu Bu Bu Iotal V
In Process	7204328 2015807 GE 10/19/ Rejected	7792 LM FVV VVH 4,400.00 U
Accepted Partly Accepted Accepted, Printed Rejected Canceled by Customer	7204128 2006825 GE 10/13/ Rejected	7792 LM FW WH 3,300.00 U
Read Messages		

Step	Action
8.	The system message confirms the schedule agreement has been successfully rejected.
	When a schedule agreement is rejected an e-mail notification is sent to the applicable Lockheed Martin buyer.
9.	You have now successfully completed the schedule agreement rejection scenario.

LM Procure to Pay				A		
Back Forward	S > History Vi	ew Help				
Home	PO Delivery	RFx and Auctions	Supplier Report Card	Ship to LMC	DCI elinvolcing	SCAR
Find Purchase Orders Al New Changed	Pur	chase Order Summar	ry (Click the Print Butt	on to View Full	Purchase Order D	etails)
In Process Accepted Detty Accepted Rejected Canceled by Cv Messages Read Message	d ID uatomer ID N IR	ocument Number ocument Name ocument Date urchase Order No. equested Foliow-On Documents atus	0003469689 PO 04/01/2014 4101079171 Purchase Order Response Rejected	Shipping Notif, Goods	Receipt, Invoice	
	Ren	n Overview				

Step	Action
10.	Click the Rejected tree item.

M Procure to			······································					
Back Forward > His	tory Vi	ew Help						
	-	D	Sussilier	Bandford	D	D	E	1
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Step	Action
11.	The document status shows rejected.
12.	You have successfully completed the procedure to reject a schedule agreement.