

Exostar Key Management Agent (KMA™) Quick Reference Guide

This quick guide will walk you through how to download and install Key Management Agent (KMA™), as well as how to download your Hardware Certificates.

What is Exostar's KMA™?

Exostar's KMA™ is our in-house Java software packaged into Microsoft Installer (MSI) tool that enables PKI token usage.

KMA™ is replacing ActiveX in order to download Hardware Certificates.

NOTE: KMA™ **cannot** be downloaded using Internet Explorer. You can download KMA™ using Chrome, MS Edge, or Firefox.

Why do I need to install Exostar's KMA™?

Exostar's KMA™ is required for anyone new or renewing a Hardware Token in order to download certificates.

KMA™ is required to Enterprise Proofers to sign a proofing document.

What is required in order to install KMA™ software?

Exostar's KMA™ is supported on the following operating systems and browsers:

- Windows 10 and 8.1
- Chrome, MS Edge, and Firefox

How to Install KMA™ Software

- You can download the KMA™ Software [here](#)
 - Or you can distribute via Group Policy
1. Login to your MAG Account, then navigate to the **My Account** tab.
 2. Next select **Manage Certificates** sub-tab. Then click **Download Certificates**.

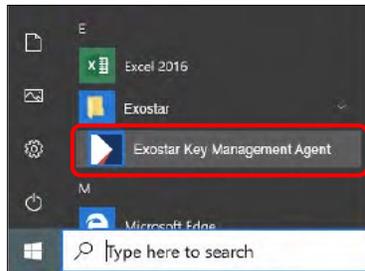


3. A prompt will display to **Download KMA™ for Windows**, then click **OK**.

NOTE: KMA™ **cannot** be downloaded using Internet Explorer. You can download KMA™ using Chrome, MS Edge, or Firefox.



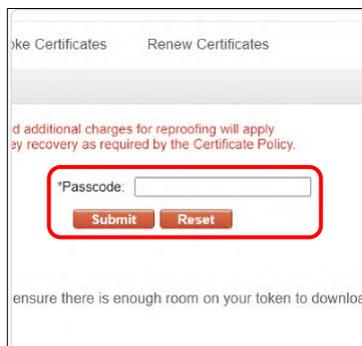
4. After KMA™ has been downloaded and installed, **insert your Hardware Token.**
5. Next **open KMA™** software.



Download Hardware Certificates

Follow the steps below to download and install your MLOA Hardware Certificates to your token.

1. Enter the 16-digit proofing code, then click **Submit**.



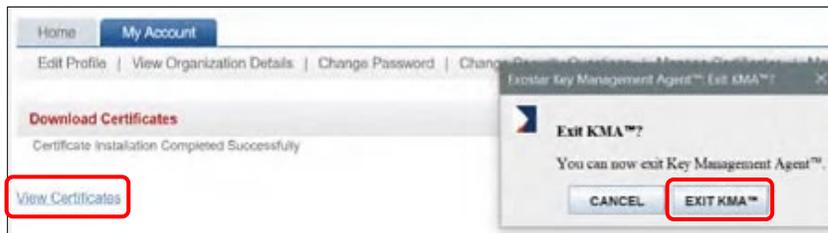
2. Verify the **Request ID**, before clicking **Generate**.



3. Next it will automatically download and install certificates to the Hardware Token.



4. After the certificates are successfully installed, you can **View Certificates** or **Exit KMA™**.



For Enterprise Proofer

Proofer are required to download, install and start Exostar's KMA™.

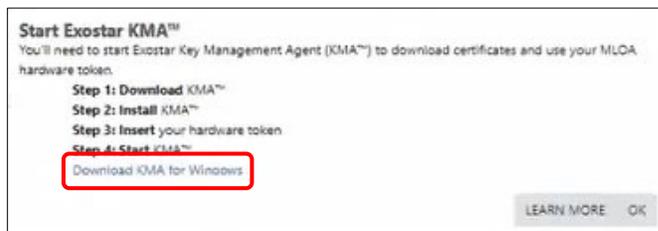
If the proofer exits KMA™, they are required to start KMA™ before digitally signing the proofing document.

Install KMA™

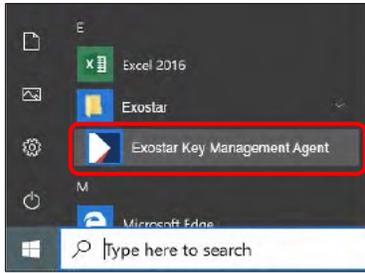
The proofer is prompted to download and install KMA™.

1. Click **Download KMA™ for Windows**, then click **OK**.

NOTE: KMA™ **cannot** be downloaded using Internet Explorer. You can download KMA™ using Chrome, MS Edge, or Firefox.



2. After KMA™ is installed, next insert your Hardware Token, then open KMA™ software.



Sign the Proofing Document

1. Select a certificate from the drop-down list and click **Sign**.

 A screenshot of the 'Signing Declaration' form. The form contains a red checkmark icon and the text: 'Your signature is required. Your signature has legal significance. Please provide the requested information and r'. Below this, it says 'By signing, you declare: By digitally signing this information, you declare that you have conducted all of the proofing acti'. There are input fields for 'Comments' and 'Location'. Under 'Credentials', the 'Request ID' is '297490' and the 'Select Certificate' dropdown is set to 'CN=Primary Approver\primaryapprover\Identity, O=Exostar, DC=icert, DC=com'. At the bottom right, the 'Sign' button is highlighted with a red box.

2. Verify the **Request ID** before clicking **Sign**.

 A screenshot of the 'Signing Declaration' form with a dialog box overlaid. The dialog box is titled 'Exostar Key Management Agent™ Sign Proofing Document?' and contains the text: 'Sign Proofing Document? Security Match: Check that the Request ID on the top left of your screen is 297490 before clicking 'SIGN''. The 'Request ID' '297490' in the background form is highlighted with a red box, and the 'SIGN' button in the dialog box is also highlighted with a red box.

3. Once the form has been signed, click **Done**.

 A screenshot of the 'Inner Card' section. It displays the text: 'ID Card for use of Resident Citizen in the United States (I-197) Unexpired employment authorization document issued by DHS'. Below this, it says 'Form has been signed'. A 'Done' button is highlighted with a red box at the bottom right.